



**BOARD OF TRUSTEES
REGULAR BOARD MEETING**

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

Superintendent
Rick Schmitt

Union High School District

**THURSDAY, NOVEMBER 14, 2013
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD, ENCINITAS, CA. 92024**

Welcome to the meeting of the San Dieguito Union High School District Board of Trustees.

PUBLIC COMMENTS

If you wish to speak regarding an item on the agenda, please complete a speaker slip located at the sign-in desk and present it to the Secretary to the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name, address, and organization before making your presentation.

Persons wishing to address the Board on any school-related issue not elsewhere on the agenda are invited to do so under the "Public Comments" item. If you wish to speak under Public Comments, please follow the same directions (above) for speaking to agenda items. Complaints or charges against an employee are not permitted in an open meeting of the Board of Trustees.

In the interest of time and order, presentations from the public are limited to three (3) minutes per person, per topic. The total time for agenda and non-agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from others in attendance.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

PUBLIC INSPECTION OF DOCUMENTS

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board Meeting will be available for review on the district website, www.sduhsd.net and/or at the district office. Please contact the [Office of the Superintendent](#) for more information.

CONSENT CALENDAR

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items. To address an item on the consent calendar, please follow the procedure described under *Comments on Agenda Items*.

CLOSED SESSION

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations which are timely.

CELL PHONES / ELECTRONIC DEVICES

As a courtesy to all meeting attendees, please set cellular phones and electronic devices to silent mode and engage in conversations outside the meeting room.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the [Office of the Superintendent](#). Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING**

AGENDA

**THURSDAY, NOVEMBER 14, 2013
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024**

PRELIMINARY FUNCTIONS (ITEMS 1 – 6)

- 1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS 6:00 PM
- 2. **CLOSED SESSION** **6:01 PM**
 - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session. (1 Issue)
 - B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
 - C. To conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Codes sections 54956.9(b)(3)(A), (D), and (E) (1 issue): Potential litigation, Stanley v San Dieguito Union High School District.

REGULAR MEETING / OPEN SESSION **6:30 PM**

- 3. RECONVENE REGULAR BOARD MEETING / CALL TO ORDER BOARD PRESIDENT
* WELCOME / MEETING PROTOCOL REMARKS
- 4. PLEDGE OF ALLEGIANCE
- 5. REPORT OUT OF CLOSED SESSION
- 6. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF OCTOBER 17, 2013
Motion by _____, second by _____, to approve Minutes of October 17, 2013, as shown in the attached supplement(s).

NON-ACTION ITEMS (ITEMS 7 - 10)

- 7. STUDENT UPDATESSTUDENT BOARD REPRESENTATIVES
- 8. BOARD REPORTS AND UPDATES BOARD OF TRUSTEES
- 9. SUPERINTENDENT’S REPORTS, BRIEFINGS, & LEGISLATIVE UPDATES ... RICK SCHMITT, SUPERINTENDENT
- 10. UPDATE, CANYON CREST ACADEMY KARL MUELLER, PRINCIPAL

CONSENT AGENDA ITEMS (ITEMS 11 - 15)

Upon invitation by the President, anyone who wishes to discuss a Consent Item should come forward to the lectern, state his/her name and address, and the Consent Item number.

11. SUPERINTENDENT

A. GIFTS AND DONATIONS

Acceptance of Gifts and Donations as shown in the attached supplement(s).

B. FIELD TRIP REQUESTS

Approval of Field Trip Requests as shown in the attached supplement(s).

12. HUMAN RESOURCES

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as shown in the attached supplement(s).

B. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Hartford Life and Accident Insurance Company, to provide classified and management long-term disability coverage, during the period October 1, 2013 until terminated by either party with 30-day written notice, with no changes in the current rates or terms.
2. University of Southern California, School of Social Work, to provide student teachers to Sunset High School, during the period August 1, 2013 through August 1, 2018, at no cost to the district.

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreement:

1. Vantage Learning, L.L.C. d/b/a Vantage Learning to provide My Access! Instructional Writing Program Student Subscriptions renewals, during the period September 25, 2013 through September 24, 2014, for an amount not to exceed \$15,000.00, to be expended from the General Fund 03-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

14. PUPIL SERVICES / SPECIAL EDUCATION

SPECIAL EDUCATION

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

Approve entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents.

1. Teri, Inc. (NPS), to provide non-public school services for special education students, during the period July 1, 2013 through June 30, 2014, at the rates of \$128.39 to \$241.24 per diem (based on facility and student teacher ratio), to be expended from the General Fund/Restricted 06-00.
2. San Diego Center for Children Academy (NPS), to provide non-public school services for special education students, during the period July 1, 2013 through June 30, 2014, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.

3. Alternative Teaching Strategy Center (NPA), to provide behavior intervention design, planning, and implementation to special education students, during the period July 1, 2013 through June 30, 2014, at the rates of \$125.00 per hour for design and planning and \$52.00 per hour for implementation, to be expended from the General Fund/Restricted 06-00.
4. Jodie K. Schuller & Associates (NPA), to provide speech and language developmental, remediation, and transition services to special education students, during the period July 1, 2013 through June 30, 2014, at the rate of \$160.00 per hour, to be expended from the General Fund/Restricted 06-00.
5. Family Life Center (NPS), to provide non-public school services for special education students, during the period July 1, 2013 through June 30, 2014, at the rates of \$182.26 per diem for basic education, \$8,529.00 per month for residential treatment facility, \$70.65 per hour for student and parent training and counseling, and \$35.33 per hour for group counseling services, to be expended from the General Fund/Restricted 06-00.
6. Excelsior Youth Centers, Inc. (NPS), having provided non-public school services for a special education student, during the period June 24, 2013 through July 19, 2013, at the rates of \$75.75 per diem for basic education, and \$8,974.00 per month for residential treatment facility, to be expended from the General Fund/Restricted 06-00.
7. The Winston School (NPS), to provide non-public school services for special education students, during the period July 1, 2013 through June 30, 2014, at the rate of \$131.27 per diem for basic education, to be expended from the General Fund/Restricted 06-00.
8. North Coastal Consortium for Special Education (NCCSE) (MOU), for San Dieguito Union High School District's proportional expenses for nine SDUHSD special education students attending the North County Academy, during the period July 1, 2013 through June 30, 2014, for an amount not to exceed \$312,098.07 for educational costs, and \$198,938.36 for mental health costs, to be expended from the General Fund/Restricted 06-00.
9. Elizabeth Christianson, O.D. (ICA), to provide comprehensive vision evaluations, assessments, and therapy services, during the period July 1, 2013 through June 30, 2014, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.
10. Amanda J. Gretsch, Inc. (ICA), to provide occupational therapy assessments and direct therapy, during the period July 1, 2013 through June 30, 2014, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS
(None Submitted)

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund 06-00/Special Education, and authorize the Director of Special Education to execute the agreements, as shown in the attached supplement:

1. Student ID No. 9065153261, in the amount of \$8,730.00.

PUPIL SERVICES

D. APPROVAL/RATIFICATION OF AGREEMENTS
(None Submitted)

15. BUSINESS / PROPOSITION AA

BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Stephen Cook Photography, to provide professional cafeteria and eatery photography services for the Nutrition Services Department, during the period October 14, 2013 until completion of the project, for an amount not to exceed \$3,000.00, to be expended from the Cafeteria Fund 13-00.
2. California Bank & Trust, Memorandum of Understanding governing how San Dieguito Union High School District bank deposits will be handled by California Bank & Trust, during the period November 15, 2013 until terminated by either party with 30-day written notice, at no cost to the district.
3. Morningstar Productions, LLC, to provide sound and stage equipment and services for Canyon Crest Academy graduation, during the period June 11, 2014 through June 13, 2014, for an amount not to exceed \$9,806.33, to be expended from the General Fund 03-00 and reimbursed by the Canyon Crest Academy Foundation.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Fredricks Electric, Inc. for district wide cabling services, extending the contract period from October 1, 2013 through September 30, 2014 with no other changes to the contract, to be expended from the fund to which the project is charged.

C. AWARD/RATIFICATION OF CONTRACTS

(None Submitted)

D. APPROVAL OF CHANGE ORDERS

(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

(None Submitted)

F. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders
2. Membership Listing

PROPOSITION AA

G. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Geocon Inc., to provide Geotechnical Investigation Science Building at San Dieguito Academy, during the period November 15, 2013 through May 15, 2014, in the amount of \$12,500.00, to be expended from Building Fund- Prop 39 Fund 21-39.
2. Balfour Beatty, Inc. to provide Preconstruction Services Middle School #5, during the period November 15, 2013 through November 15, 2014, in the amount of \$415,170.00, to be expended from Building Fund-Prop 39 Fund 21-39.
3. Erickson-Hall, Inc. to provide Preconstruction Services at Torrey Pines High School Phase 1, during the period November 15, 2013 through November 15, 2014, in the amount of \$126,534.00, to be expended from Building Fund-Prop 39 Fund 21-39.

4. Gilbane Building Company, to provide Preconstruction Services at San Dieguito Academy Math and Science Building, during the period November 15, 2013 through November 15, 2014, in the amount of \$125,650.00, to be expended from Building Fund-Prop 39 Fund 21-39.
5. Lionakis, Inc., to provide Architectural Services at Earl Warren Middle School, during the period November 15, 2013 through November 15, 2017, in the amount of \$1,550,000.00, to be expended from Building Fund-Prop 39 Fund 21-39.
6. Lionakis, Inc., to provide Architectural Services for Warren Hall and Server Room at Earl Warren Middle School, during the period November 15, 2013 through November 15, 2015, in the amount of \$297,500.00, to be expended from Building Fund-Prop 39 Fund 21-39.

H. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Lionakis, Inc., to amend the Architectural Services contract, A2013-145 dated January 28, 2013, to include incremental changes with the field project at Canyon Crest Academy, in the amount of \$65,990.00, to be expended from Building Fund-Prop 39 Fund 21-39.
2. Lionakis, Inc., to amend the Architectural Services contract, A2013-146 dated January 28, 2013, to include incremental changes with Middle School #5, in the amount of \$72,000.00, to be expended from Building Fund-Prop 39 Fund 21-39.
3. Creative Alliance Group L.L.C., to amend the Construction Partnering Program contract, CA2014-04, to implement and facilitate an additional partnering meeting, during the period August 23, 2013 through August 22, 2014, in the amount of \$4,900.00, to be expended from Building Fund-Prop 39 Fund 21-39.

I. AWARD/RATIFICATION OF CONTRACTS

Award/ratify the following contracts and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents:

1. Byrom-Davey, Inc., to provide track equipment (Championship Elite Timing System) to Canyon Crest Academy and San Dieguito Academy, during the period November 15, 2013 through December 18, 2013, in the amount of \$18,920.00, to be expended from Building Fund-Prop 39 Fund 21-39.

J. APPROVAL OF CHANGE ORDERS

Approve Change Order No. 1 to the following projects, and authorize Christina M. Bennett or Eric R. Dill to execute the change orders:

1. Energy Conservation Services Contract B2006-11 – Torrey Pines High School HVAC & Energy Management System Upgrade – Phase VI, contract entered into with Siemens Industry, Inc., extending the contract 45 calendar days.
2. Energy Conservation Services Contract B2009-17 - La Costa Canyon High School, Oak Crest Middle School and Diegueno Middle School Energy Conservation Services-Phase I, contract entered into with Siemens Industry, Inc., decreasing the contract amount by \$123,859.00 for a new total of \$4,223,911.00, and extending the contract 45 calendar days.

K. ACCEPTANCE OF CONSTRUCTION PROJECTS

Accept the following construction projects as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Records' Office:

1. Torrey Pines High School HVAC & Energy Management System Upgrade-Phase VI, contract entered into with Siemens Industry, Inc.
2. La Costa Canyon High School, Oak Crest Middle School and Diegueno Middle School Energy Conservation Services-Phase I, contract entered into with Siemens Industry, Inc.

ROLL CALL VOTE FOR CONSENT AGENDA..... (ITEMS 11 - 15)

- Motion by _____, second by _____, to approve Consent Agenda Items 11-15 as shown in the attached supplement(s)
- Roll Call

DISCUSSION / ACTION ITEMS..... (ITEMS 16 - 18)

16. DATE OF ORGANIZATIONAL BOARD MEETING, 2013

Motion by _____, second by _____, to approve December 12, 2013, as the date for the Organizational Board Meeting, as shown in the attached supplement(s).

17. ADOPTION OF RESOLUTION OF ANNEXATION / COMMUNITY FACILITIES DISTRICT 95-2 / ANNEXATION NO. 20 / FIORE / A 26-UNIT SINGLE FAMILY SUBDIVISION IN ENCINITAS / LENNAR

- PUBLIC HEARING
- Motion by _____, second by _____, to adopt the Resolution of the Board of Trustees of the San Dieguito Union High School District Acting as the Legislative Body of the San Dieguito Union High School District Community Facilities District No. 95-2, as shown in the attached supplements.
- Roll Call

18. APPROVAL OF PROPOSED NEW BOARD POLICY JOB DESCRIPTION, #4216.3-08.02, DIRECTOR OF INFORMATION TECHNOLOGY

Motion by _____, second by _____, to approve proposed new board policy job description, #4216.3-08.02, Director of Information Technology, and the Management Salary Schedule, #4341.1 Attachment A, as shown in the attached supplements.

INFORMATION ITEMS..... (ITEMS 19 - 28)

19. PROPOSED BOARD MEETING SCHEDULE, 2014

Review of proposed dates for 2014 Board Meetings, in accordance to Ed Code Sections 35143 and 72000(c)(2), as shown in the attached supplement(s). This item is being presented for first read and will be resubmitted for Board action on December 12, 2013.

20. CSBA DELEGATE ASSEMBLY NOMINATIONS, 2014

Review of CSBA Delegate Assembly Nomination Procedures for 2014, as shown in the attached supplement(s). This item is being presented for first read and will be resubmitted for Board action on December 12, 2013.

21. BUSINESS SERVICES UPDATE..... ERIC DILL, ASSOCIATE SUPERINTENDENT

22. HUMAN RESOURCES UPDATE TORRIE NORTON, ASSOCIATE SUPERINTENDENT

23. EDUCATIONAL SERVICES UPDATE MIKE GROVE, ED.D., ASSOCIATE SUPERINTENDENT

24. PUBLIC COMMENTS

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda. (See Board Agenda Cover Sheet)

25. FUTURE AGENDA ITEMS

26. ADJOURNMENT TO CLOSED SESSION(AS REQUIRED)

- A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session. (1 Issue)

- B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
- C. To conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Codes sections 54956.9(b)(3)(A), (D), and (E) (1 issue): Potential litigation, Stanley v San Dieguito Union High School District.

27. REPORT FROM CLOSED SESSION (AS NECESSARY)

28. MEETING ADJOURNED

The next regularly scheduled Board Meeting will be held on [Thursday, December 12, 2013, at 6:30 PM](#) in the SDUHSD District Office Board Room 101. The District Office is located at 710 Encinitas Blvd., Encinitas, CA, 92024.

ITEM 6

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

Superintendent
Rick Schmitt



Union High School District

MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING

OCTOBER 17, 2013

THURSDAY, OCTOBER 17, 2013
6:30 PM

DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

PRELIMINARY FUNCTIONS..... (ITEMS 1 – 6)

1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS 5:15 PM

President Groth called the meeting to order at 6:00 PM to receive public comments on Closed Session agenda items. No public comments were presented.

2. **CLOSED SESSION5:15 PM**

The Board convened to Closed Session at 5:15 PM to discuss the following:

- A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
 - Superintendent Evaluation
- B. Consideration and/or deliberation of student discipline matters (1 case / Expulsion Appeal)
- C. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session.
 - 2 issues
- D. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
- E. To conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Codes sections 54956.9(b)(3)(A), (D), and (E) (2 issues): FINRA-DR Arbitration No. 12-00466, San Dieguito Public Facilities Authority v Morgan Stanley & Co., Inc. and Guelland v San Dieguito Union High School District (case #37-2010-00061838-CU-PO-NC).

REGULAR MEETING / OPEN SESSION..... 6:30 PM

ATTENDANCE

BOARD OF TRUSTEES AND STUDENT BOARD REPRESENTATIVES

Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

Noel Kildiszew, La Costa Canyon High School
Mary Hope Liesegang, San Dieguito Academy
Madison MacKenzie, Sunset High School

DISTRICT ADMINISTRATORS / STAFF

Rick Schmitt, Superintendent
Eric Dill, Associate Superintendent, Business
Torrie Norton, Associate Superintendent, Human Resources
John Addleman, Director Planning and Financial Management
Mary Anne Nuskin, Principal, Earl Warren Middle School
Becky Banning, Executive Assistant to the Superintendent / Recording Secretary

- 3. RECONVENE REGULAR MEETING / CALL TO ORDER (ITEM 3)
The regular meeting of the Board of Trustees was called to order at 6:31 PM by President Barbara Groth.
- 4. PLEDGE OF ALLEGIANCE (ITEM 4)
President Groth led the Pledge of Allegiance.
- 5. REPORT OUT OF CLOSED SESSION (ITEM 5)
The Board met in closed session; there was no reportable action taken.
- 6. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF OCTOBER 3,, 2013
It was moved by Ms. Joyce Dalessandro, seconded by Ms. Amy Herman, to approve the Minutes of October 3rd as presented. Motion unanimously carried.

NON-ACTION ITEMS (ITEMS 7 - 10)

- 7. STUDENT UPDATES..... STUDENT BOARD REPRESENTATIVES
Students gave updates on events and highlights at their schools.
- 8. BOARD REPORTS AND UPDATES BOARD OF TRUSTEES
MS. Joyce Dalessandro attended the San Dieguito Alliance Network Luncheon and the Schools for Sound Finance Regional Meeting in Cardiff.
Ms. Barbara Groth attended the Parent Site Representative Council Meeting held at the district office; the California Interscholastic Federation (CIF) Coordinating Council Meeting held earlier this month; an Achievement Gap Task Force Meeting at the San Diego County Office of Education earlier this week; a San Diego County School Boards Association meeting; and a reception at Mira Costa College hosted by their foundation.
Ms. Beth Hergesheimer also attended the Schools for Sound Finance Regional Meeting in Cardiff; and the Parent Site Representative Council Meeting.
Ms. Amy Herman attended the San Dieguito Alliance Network Luncheon.
Mr. John Salazar had nothing further to report.
- 9. SUPERINTENDENT’S REPORTS, BRIEFINGS, LEGISLATIVE UPDATES..... RICK SCHMITT, SUPERINTENDENT
Superintendent Schmitt attended the Achievement Gap Task Force (AGTF) Meeting at the County Office of Education, where the main topic was Common Core State Standard transitions. Superintendent Schmitt will also be participating in an AGTF Planning Sub-committee, which will meet throughout the year. Updates will follow.
- 10. UPDATE, EARL WARREN MIDDLE SCHOOL MARY ANNE NUSKIN, PRINCIPAL
Principal Nuskin celebrated accomplishments and achievements at Earl Warren Middle School, including academic achievements, teacher collaboration, student and staff connections, and the Teacher of the Year, Samantha Greenstein, who was selected as one of the county’s top 10 at a recent county-wide. Ms. Greenstein was among the teachers that were recognized during a televised event called Salute to Teachers. She was aslo awarded \$500 and a new Sony Tablet.

CONSENT ITEMS.....(ITEMS 11 - 15)

It was moved by Ms. Beth Hergesheimer, seconded by Ms. Amy Herman, that consent Item 11 – 15 be approved as listed below. Motion unanimously carried.

11.SUPERINTENDENT

A. GIFTS AND DONATIONS

Acceptance of Gifts and Donations as presented.

B. FIELD TRIP REQUESTS

Approval of Field Trip Requests as presented.

12. HUMAN RESOURCES

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as presented.

B. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. San Diego State University, for student teaching assignments, during the period July 1, 2013 through June 30, 2016, at no cost to the district.

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreement:

1. Scott Newman, to provide professional golfer discounts for golf course and various equipment rental fees for San Dieguito Adult Education classes, at the rate of \$45.00 per registered student, during the period July 1, 2013 until terminated by either party, to be expended from the Adult Education Fund 11-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

14. PUPIL SERVICES / SPECIAL EDUCATION

SPECIAL EDUCATION

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

Approve entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents.

1. Rienzi Haytasingh, Psy.D. & Associates (ICA), to provide neuropsychological assessments, evaluations, and appropriate therapy, during the period July 1, 2013 through June 30, 2014, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

ITEM 6

Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund 06-00/Special Education, and authorize the Director of Special Education to execute the agreements, as shown in the attached supplement:

1. Student ID No. 2010671605, at no cost to the district.
2. Student ID No. 9566984147, in the amount of \$85,000.00.
3. Student ID No. 7030957836, in the amount of \$30,400.00.

PUPIL SERVICES

D. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Walroux Enterprises, to provide grant writing, research, and reporting services, during the period October 18, 2013 through July 31, 2014, at the rate of \$75.00 per hour and not to exceed \$9,375.00 per year, to be expended from TUPE Grant Funds and the General Fund/Restricted 06-00.

15. BUSINESS / PROPOSITION AA

BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Mojalet Dance Collective, to conduct dance workshops and create choreography for the La Costa Canyon High School Dance Club, during the period October 24, 2013 through December 20, 2013, for an amount not to exceed \$1,000.00, to be expended from the La Costa Canyon High School Foundation and partially reimbursed from a grant coming from the City of Carlsbad.
2. Anna Gagliardo, to conduct dance workshops and create choreography for the La Costa Canyon High School Dance Club, during the period October 24, 2013 through December 20, 2013, for an amount not to exceed \$350.00, to be expended from the La Costa Canyon High School Associated Student Body (ASB).

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

C. AWARD/RATIFICATION OF CONTRACTS

(None Submitted)

D. APPROVAL OF CHANGE ORDERS

(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

(None Submitted)

F. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders
2. Membership Listing (None Submitted)

PROPOSITION AA

G. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. LSA Associates, Inc., to provide District wide CEQA services, during the period October 18, 2013 through October 17, 2014, in an amount not to exceed \$150,000.00, to be expended from Building Fund-Prop 39 Fund 21-39.
2. The Planning Center, Inc., to provide District wide CEQA services, during the period October 18, 2013 through October 17, 2014, in an amount not to exceed \$150,000.00, to be expended from Building Fund-Prop 39 Fund 21-39.
3. URS Corporation, to provide District wide CEQA services, during the period October 18, 2013 through October 17, 2014, in an amount not to exceed \$150,000.00, to be expended from Building Fund-Prop 39 Fund 21-39.
4. Geocon, to provide additional Geotechnical Investigation Services for Storage Building and Paved Areas at Canyon Crest Academy, during the period October 18, 2013 through April 18, 2014, in the amount of \$6,500.00, to be expended from Building Fund- Prop 39 Fund 21-39.
5. Roesling Nakamura Terada Architects, Inc. to provide design and construction support for Torrey Pines High School Technology Infrastructure in Building B, during the period October 18, 2013 through October 17, 2014, in the amount of \$29,000.00 plus reimbursable expenses, to be expended from Building Fund- Prop 39 Fund 21-39.
6. Roesling Nakamura Terada Architects, Inc. to provide design and construction support for Torrey Pines High School HVAC South Classrooms in Building B, during the period October 18, 2013 through October 17, 2014, in the amount of \$112,000.00 plus reimbursable expenses, to be expended from Building Fund- Prop 39 Fund 21-39.
7. Trace3 Inc., to provide equipment required to upgrade the data network and wireless at Carmel Valley Middle School, during the period October 18, 2013 through April 18, 2014, in the amount of \$247,417.48, to be expended from Building Fund-Prop 39 Fund 21-39.
8. Trace3 Inc., to provide equipment required to upgrade the telephone system at Carmel Valley Middle School including purchase of VOIP hardware, software and handsets, during the period October 18, 2013 through April 18, 2014, in the amount of \$57,790.46, to be expended from Building Fund-Prop 39 Fund 21-39.
9. Trace3 Inc., to purchase the licenses necessary to provide district wide wireless access at all sites and to support the centralized management of the district data, wireless and network, during the period October 18, 2013 through April 18, 2014, in the amount of \$49,068.00, to be expended from Building Fund-Prop 39 Fund 21-39.
10. Fredricks Electric, Inc., to provide Carmel Valley Middle School Fiber Re-Cabling, during the period October 18, 2013 through October 17, 2014, in the amount of \$95,300.00, to be expended from Building Fund- Prop 39 Fund 21-39.
11. Fredricks Electric, Inc., to provide La Costa Canyon High School Classroom Fiber Re-Cabling (62) classrooms and (12) offices, during the period October 18, 2013 through October 17, 2014, in the amount of \$102,644.00, to be expended from Building Fund- Prop 39 Fund 21-39.
12. Modular Space Corporation dba ModSpace, for the lease of an office trailer for the Canyon Crest Academy Rough Grading project and Middle School #5 project, during the period October 14, 2013 through October 13, 2014, in the amount of \$2,814.18, to be expended from Building Fund- Prop 39 Fund 21-39.

H. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted).

I. AWARD/RATIFICATION OF CONTRACTS

Award/ratify the following contracts and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents:

1. Byrom-Davey, Inc., Canyon Crest Academy Rough Grade Project CB2014-05, during the period October 23, 2013 through February 28, 2014, in the amount of \$951,000.00, to be expended from Building Fund-Prop 39 Fund 21-39.

J. APPROVAL OF CHANGE ORDERS

Approve Change Order No. 1 to the following projects, and authorize Christina M. Bennett or Eric R. Dill to execute the change orders:

1. La Costa Canyon Miscellaneous Sitework CB2013-11A, contract entered into with E.C. Constructors, Inc., decreasing the contract amount by \$11,773.00 for a new total of \$88,757.00, and extending the contract 47 days.
2. La Costa Canyon Electrical Improvements CB2013-11B, contract entered into with Pacific Winds Building, Inc., increasing the contract amount by \$5,213.00 for a new total of \$134,922.10, and extending the contract 47 days.
3. Canyon Crest Academy Athletic Field Replacement Bid Package #1 CB2013-01, contract entered into with Byrom-Davey, Inc., increasing the contract amount by \$52,560.44 for a new total of \$1,846,089.44, and extending the contract 48 days.
4. Canyon Crest Academy Athletic Field Replacement Bid Package #2 CB2013-01, contract entered into with J&B Engineers, Surveyors, increasing the contract amount by \$319.00 for a new total of \$11,269.00, and extending the contract 48 days.
5. Canyon Crest Academy Athletic Field Replacement Bid Package #3 CB2013-01, contract entered into with David Beckwith & Associates, decreasing the contract amount by \$3,000.00 for a new total of \$82,000.00, and extending the contract 48 days.

K. ACCEPTANCE OF CONSTRUCTION PROJECTS

Accept the following construction projects as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Records' Office:

1. La Costa Canyon Miscellaneous Sitework CB2013-11A, contract entered into with E.C. Constructors, Inc.
2. La Costa Canyon Electrical Improvements CB2013-11B, contract entered into with Pacific Winds Building, Inc.
3. Canyon Crest Academy Athletic Field Replacement Bid Package #1 CB2013-01, contract entered into with Byrom-Davey, Inc.
4. Canyon Crest Academy Athletic Field Replacement Bid Package #2 CB2013-01, contract entered into with J&B Engineers, Surveyors.
5. Canyon Crest Academy Athletic Field Replacement Bid Package #3 CB2013-01, contract entered into with David Beckwith & Associates.

J. APPROVAL OF CHANGE ORDERS

(None Submitted)

K. ACCEPTANCE OF CONSTRUCTION PROJECTS

(None Submitted)

DISCUSSION / ACTION ITEMS (ITEMS 16 - 17)

16. SUPERINTENDENT EVALUATION TIMELINE, 2013-14

It was moved by Ms. Joyce Dalessandro, seconded by Mr. John Salazar, to adopt the Superintendent Evaluation Timeline, 2013-14, as presented. Motion unanimously carried.

ITEM 6

17. BOARD POLICY REVISION PROPOSAL (2), #4216.3-21.9 & 4215.3-21.5, JOB DESCRIPTIONS, "NUTRITION SERVICES TRANSPORTER I AND II"

It was moved by Ms. Joyce Dalessandro, seconded by Ms. Beth Hergesheimer, to adopt the proposed Nutrition Services Transporter job descriptions (I and II), as presented Motion unanimously carried.

INFORMATION ITEMS.....(ITEMS 18 - 28)

18. DATE OF ORGANIZATIONAL BOARD MEETING, 2013

This item was being presented for Board consideration and will be resubmitted for action on November 14, 2013.

19. UNIFORM COMPLAINT QUARTERLY REPORT, 1ST QUARTER

This item was submitted as information only, for the first quarter, July through September, 2013, as presented.

20. REVIEW OF SAN DIEGUITO ACADEMY MATH & SCIENCE BUILDING

This item was being submitted as information only. The board received an update by the architect and reviewed renderings of the new building.

21. BUSINESS SERVICES UPDATE ERIC DILL, ASSOCIATE SUPERINTENDENT

Mr. Dill had nothing further to report.

22. HUMAN RESOURCES UPDATE TORRIE NORTON, ASSOCIATE SUPERINTENDENT, HR

Ms. Norton had nothing further to report.

23. EDUCATIONAL SERVICES UPDATE(DR. GROVE WAS NOT PRESENT)

24. PUBLIC COMMENTS – (None presented)

25. FUTURE AGENDA ITEMS – At this point, President Groth and the Board of Trustees expressed their appreciation of Becky Banning, the Executive Assistant to the Superintendent, who, after seven years of working in this capacity has decided to resign for purposes of relocating to Santa Barbara, where her husband now serves as Superintendent of the Goleta Union School District. The board presented Ms. Banning with a commemorative crystal award and a bouquet of flowers.

26. ADJOURNMENT TO CLOSED SESSION – No closed session was necessary.

27. CLOSED SESSION – Nothing further to report out of closed session.

28. ADJOURNMENT OF MEETING - Meeting adjourned at 7:37 PM.

Beth Hergesheimer, Board Clerk

Date

Rick Schmitt, Superintendent

Date

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: October 25, 2013

BOARD MEETING DATE: November 14, 2013

**PREPARED AND
SUBMITTED BY:** Rick Schmitt, Superintendent

SUBJECT: ACCEPTANCE OF GIFTS AND DONATIONS

.....

EXECUTIVE SUMMARY

The district administration is requesting acceptance of gifts and donations to the district as shown on the following report.

RECOMMENDATION:

The administration recommends that the Board accept the gifts and donations to the district as shown on the following report.

FUNDING SOURCE:

Not applicable

GIFTS AND DONATIONS
SDUHSD BOARD MEETING
November 14, 2013

ITEM 11A

Item #	Donation	Description	Donor	Department	School Site
1	\$85.00	Science Lab Donations	Various Parents	Science	DNO
2	\$50.00	World Language Duplication Donation	Various Parents	World Language	DNO
3	\$30.00	Math Department Duplication Donation	Various Parents	Math	DNO
4	\$1,000.00	Technology Donation	M.A. Van Horn	Technology	DNO
5	\$25.00	Drama Program Donation	Leo & Marie Carney	Drama	DNO
6	\$3,769.00	Donation for Various Departments	Oak Crest Foundation	Various Depts.	DNO
7	\$73.56	Donation for Miscellaneous Supplies	TRUIST	Administration	CVMS
8	\$6,734.60	Donation for Chrome Books and Cart	Carmel Valley Middle School PTSA	Technology	CVMS
9	\$189.00	Donation for ASCD Membership	Carmel Valley Middle School PTSA	Administration	CVMS
10	\$250.00	Donation for Toner and Prof. Dev. Books	Carmel Valley Middle School PTSA	Various Depts.	CVMS
11	\$350.00	Donation for K. Peterson Conference	Carmel Valley Middle School PTSA	Drama	CVMS
12	\$44.00	Donation for Miscellaneous Supplies	IBM Employee Services Center	Administration	CCA
13	\$200.00	Donation for Athletics	Canyon Crest Academy Foundation	Athletics	CCA
14	\$800.00	Donation for Science Frogs	Academy Skin Physicians, Inc	Science	EWMS
15	\$100.00	Donation for Science	Vicki L. Hutchinson	Science	EWMS
16	\$55.00	Donation for Science	Various Parents	Science	EWMS
17	\$100.00	Donation for Science	Leticia & Michael Azcue	Science	EWMS
18	\$2,000.00	Donation for Music Program	San Dieguito Academy Foundation	Music	SDA
19	\$1,232.56	Donation for Various Departments	Carmel Valley Middle School PTSA	Various Depts.	CVMS
20	\$250.00	Donation for Science Department	Carmel Valley Middle School PTSA	Science	CVMS
21	\$199.00	Donation for Math Department	Carmel Valley Middle School PTSA	Math	CVMS
22	\$49.04	Donation for Miscellaneous Supplies	TRUIST	Administration	CVMS
23	\$35.00	Donation for Miscellaneous Supplies	Community of Change LLC	Administration	CVMS
24	\$72.69	Miscellaneous Supplies Donation	Wells Fargo Community Support Campaign	Administration	OC
25	\$40.00	Donation for Science Department	Shay Barnes	Science	DNO
26	*\$80.00	Treadmill	Esther Lowe	Special Education	EWMS
27	\$905.00	Donation for Data Drops	Canyon Crest Academy Foundation	Technology	CCA
	\$18,638.45	Monetary Donations			
	*\$80.00	*Value of Donated Items			
	\$18,718.45	TOTAL VALUE			

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: October 25, 2013

BOARD MEETING DATE: November 14, 2013

PREPARED BY: Michael Grove, Ed.D.
Associate Superintendent of
Educational Services

SUBMITTED BY: Rick Schmitt, Superintendent

SUBJECT: APPROVAL / RATIFICATION OF FIELD TRIP
REQUESTS

EXECUTIVE SUMMARY

The district administration is requesting approval / ratification of out-of-state, overnight, and / or out-of-county field trips, as shown on the attached reports.

RECOMMENDATION:

It is recommended that the Board approve / ratify the field trips, as shown on the attached supplement.

FUNDING SOURCE:

As listed on the attached supplement.

FIELD TRIP REQUESTS
SDUHSD BOARD MEETING
November 14, 2013

ITEM 11B

Item #	Date	Sponsor, Last Name	First Name	School Team/Club	Total # Students	Total # Chaperones	Event Description / Name of Conference	City	State	Loss of Class Time	\$ Cost
1	04-25-14	Zissi	Jono	TPHS Mens Lacrosse	35	5	Lacrosse Tournament	Milton	GA	1 Day	TPHS Foundation / Parent Donations
2	01-25-14	Olive	John	TPHS Mens Basketball	15	4	Basketball Game	Fairfax	LA	None	TPHS Foundation / Parent Donations
3	12-31-13 - 01-04-14	Ramel	Mike	CCA Girls Basketball	12	4	Basketball Tournament	Henderson	NV	None	CCA Foundation / Parent Donations
4	01-17-14 - 01-19-14	Payne	Marinee	TPHS TP Players	25	2	California Educational Theatre Association Festival	Anaheim	CA	1 Day	TPHS Foundation / Parent Donations
5	12-26-13 - 12-30-13	Farrell	John	LCC Girls Basketball	10	3	Varsity Basketball Tournament	Palm Desert	CA	None	LCC Foundation / Parent Donations
6	04-11-14 - 04-12-14	Falcis-Stevens	Charlene	TPHS Track & Field	30	4	Arcadia Invitational Track Meet	Arcadia	CA	None	TPHS Foundation / Parent Donations
7	04-18-14 - 04-19-14	Falcis-Stevens	Charlene	TPHS Track & Field	12	3	Mt. San Antonio College Relays	Walnut	CA	1 Day	TPHS Foundation / Parent Donations
8	11-14-13 - 11-17-13	Trupe	Lars	TPHS Advanced Journalism & Yearbook	21	1	National HS Journalism Convention	Boston	MA	2 Days	TPHS Foundation / Parent Donations
9	12-20-13 - 12-21-13	Roman	Steven	TPHS Wrestling	14	2	The Mann Classic Wrestling Tournament	Yorba Linda	CA	1 Day	TPHS Foundation / Parent Donations
10	11-13-13 - 11-16-13	Salas	Daniel	LCC Yearbook, Journalism	8	2	JEA Yearbook Conference	Boston	MA	3 Days	LCC Foundation / Parent Donations
11	12-26-13 - 12-30-13	Farrell	John	LCC Girls Basketball	10	3	Basketball Game	Palm Desert	CA	None	LCC Foundation / Parent Donations
12	12-03-13	Lee	Gail	SDA Business Math	42	3	Careers in Music Workshop	Los Angeles	CA	1 Day	CTE Grant

* Dollar amounts are listed only when District/site funds are being spent.
Other activities are paid for by student fees or ASB funds.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: November 5, 2013

BOARD MEETING DATE: November 14, 2013

PREPARED BY: Torrie Norton
Associate Superintendent/Human Resources

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: APPROVAL OF CERTIFICATED and
CLASSIFIED PERSONNEL

EXECUTIVE SUMMARY

Please find the following Personnel actions attached for Board Approval:

Certificated

Resignation

Classified

Employment
Change in Assignment
Resignation

RECOMMENDATION:

It is recommended that the Board approve the attached Personnel actions.

FUNDING SOURCE:

General Fund

PERSONNEL LIST

CERTIFICATED PERSONNEL

Resignation

1. **Justin Nessman**, Temporary District Program Specialist for special education, resignation from employment, effective 10/24/13.
2. **Barbara Swovelin**, Teacher (English) at Torrey Pines High School, resignation from employment for retirement purposes at the end of the 2013-14 school year, effective 6/14/14.

ITEM 12A

PERSONNEL LIST

CLASSIFIED PERSONNEL

Employment

1. **Peters, Mandy,** Instructional Assistant SpEd, SR34, 48.75% FTE, Canyon Crest Academy, effective 10/15/13

Change in Assignment

1. **Bernard, Karen,** Instructional Assistant SpEd, SR36, 48.75% FTE, Earl Warren Middle School to Earl Warren ATP, 75.00% FTE, effective 11/12/13
2. **Lamont, Silvia,** Nutrition Services Assistant I, SR25, 43.75% FTE, Torrey Pines to 48.75% FTE, effective 10/21/13

Resignation

1. **Banning, Becky,** Executive Assistant to the Superintendent, Range 2 of the Confidential Salary Schedule, 100.00% FTE, District Office, resignation effective 10/31/13
2. **Trujillo, Aaron,** Instructional Assistant SpEd, SR36, 75.00% FTE, Earl Warren ATP, effective 11/7/13
3. **Andrade Jolene,** Accounting Assistant-ASB, SR40, 75.00% FTE, San Dieguito Academy, resignation for the purpose of retirement effective 12/30/13

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: November 6, 2013

BOARD MEETING DATE: November 14, 2013

PREPARED BY: Christina M. Bennett, Director of Purchasing/Risk Mgt
Eric R. Dill, Associate Superintendent/Business

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
PROFESSIONAL SERVICES CONTRACT/ HUMAN
RESOURCES

EXECUTIVE SUMMARY

The attached Professional Services Report/Human Resources summarizes two contracts.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached list.

ITEM 12B

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

HUMAN RESOURCES - PROFESSIONAL SERVICES REPORT

Board Meeting Date: 11-14-13

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
10/01/13 until terminated by either party with 30 day written notice	Hartford Life and Accident Insurance Company	Provide classified and management long-term disability coverage	NA	NA
08/01/13 – 08/01/18	University of Southern California, School of Social Work	Provide student teachers to Sunset High School	NA	NA

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: November 6, 2013

BOARD MEETING DATE: November 14, 2013

PREPARED BY: Jason Vilorio, Executive Director of Educational Services
Michael Grove, Associate Superintendent of Educational Services

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
PROFESSIONAL SERVICES CONTRACTS/
EDUCATIONAL SERVICES

EXECUTIVE SUMMARY

The attached Professional Services Report/Educational Services summarizes one contract.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contract, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached list

ITEM 13A

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

EDUCATIONAL SERVICES - PROFESSIONAL SERVICES REPORT

Board Meeting Date: 11-14-13

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
09/25/13 – 09/24/14	Vantage Learning, L.L.C. d/b/a Vantage Learning	Provide My Access! Instructional Writing Program Student Subscriptions renewals	General Fund 03-00	\$15,000.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: November 6, 2013

BOARD MEETING DATE: November 14, 2013

PREPARED BY: Chuck Adams, Director of Special Education
Michael Grove, Associate Superintendent of Educational Services

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF AGREEMENTS

EXECUTIVE SUMMARY

The attached Special Education Agreements report summarizes ten contracts.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts as shown on the attached Special Education Agreements report.

FUNDING SOURCE:

As noted on the attached report.

ITEM 14A

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT BOARD MEETING

SPECIAL EDUCATION AGREEMENTSBOARD MEETING DATE: 11-14-13

<u>Contract Effective Dates</u>	<u>Contractor/Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
07/01/13 – 06/30/14	Teri, Inc. (NPS)	Provide non-public school services for special education students	General Fund/Restricted 06-00	\$128.39 to \$241.24 per diem (based on facility and student teacher ratio)
07/01/13 – 06/30/14	San Diego Center for Children Academy (NPS)	Provide non-public school services for special education students	General Fund/Restricted 06-00	Rates shown on the attachment
07/01/13 – 06/30/14	Alternative Teaching Strategy Center (NPA)	Provide behavior intervention design, planning, and implementation to special education students	General Fund/Restricted 06-00	\$125.00 per hour for design and planning and \$52.00 per hour for implementation
07/01/13 – 06/30/14	Jodie K. Schuller & Associates (NPA)	Provide speech and language developmental, remediation, and transition services to special education students	General Fund/Restricted 06-00	\$160.00 per hour
07/01/13 – 06/30/14	Family Life Center (NPS)	Provide non-public school services for special education students	General Fund/Restricted 06-00	\$182.26 per diem for basic education, \$8,529.00 per month for residential treatment facility, \$70.65 per hour for student and parent training and counseling, and \$35.33 per hour for group counseling services
06/24/13 – 07/19/13	Excelsior Youth Centers, Inc. (NPS)	Having provided non-public school services for a special education student	General Fund/Restricted 06-00	\$75.75 per diem for basic education, and \$8,974.00 per month for residential treatment facility
07/01/13 – 06/30/14	The Winston School (NPS)	Provide non-public school services for special education students	General Fund/Restricted 06-00	\$131.27 per diem for basic education
07/01/13 – 06/30/14	North Coastal Consortium for Special Education (NCCSE) (MOU)	For San Dieguito Union High School District's proportional expenses for nine SDUHSD special education students attending the North County Academy	General Fund/Restricted 06-00	\$312,098.07 for educational costs, and \$198,938.36 for mental health costs

ITEM 14A

07/01/13 – 06/30/14	Elizabeth Christianson, O.D. (ICA)	Provide comprehensive vision evaluations, assessments, and therapy services	General Fund/Restricted 06-00	Rates shown on the attachment
07/01/13 – 06/30/14	Amanda J. Gretsche, Inc. (ICA)	Provide occupational therapy assessments and direct therapy	General Fund/Restricted 06-00	Rates shown on the attachment



Attachment 'A'
2013-2014 Rate Information
Residential, Mental Health and Academy Services

Listed below are the rates for services provided by the San Diego Center for Children ("SDCC"). These rates are in effect for the 2013-2014 fiscal year through June 30, 2014. Rates are non-negotiable and are subject to change during the course of the fiscal period pending federal court orders.

Residential Services

2013-2014 Foster Care Group Home Rate - RCL12	\$ 8,529.00	<i>per month</i>
2013-2014 Foster Care Group Home Rate - RCL14	\$ 9,669.00	<i>per month</i>

Foster Care Group Home rates are established by the California Department of Social Services pursuant to the guidelines stipulated by the Federal Child Welfare Act. All group home providers are classified into one of fourteen (14) RCLs according to the level of care and services they provide. The L12 and L14 rates are a flat monthly fee and are pro-rated at a daily rate only in the event of admission or discharge.

Mental Health Services

Day Rehabilitation (Full Day)	\$ 138.00	<i>per day</i>
Medication Management	\$ 5.05	<i>per minute</i>

Mental Health bundled services are mandatory for all residential clients and provide intensive, comprehensive care to children and adolescents with severe behavior disturbances. Mental Health services under the "Day Rehabilitation" model include intake assessments, evaluations, individualized treatment plans and therapy (individual, group, milieu and family).

The Academy

Daily Education	\$ 166.20	<i>per day</i>
Family Counseling (per IEP)	\$ 75.00	<i>per hour</i>
Physical Therapy (per IEP)	\$ 70.00	<i>per hour</i>
1:1 Aide, SCIA (per IEP)	\$ 15.00	<i>per hour</i>

Academy rates include all NPS services with the exception of additional services noted above. The rates will be charged for all present and excused absences during the school year. The Academy rates listed here are provisional and subject to an increase in the current fiscal year pending the outcome of negotiations with Special Education Local Plan Areas.

General Information

For services rendered at the San Diego Center for Children, invoices will be sent out on a monthly basis with an itemized listing of all funds owed for the prior month. Invoices will be sent out during the first week of the subsequent month and payment is expected within 30 days from the invoice date. Payments not received within 45 days of the invoice date are subject to an additional late payment penalty of 1.5% of the outstanding balance. All payments must reference the corresponding invoice number, fiscal period being paid and client name (first and last).

All invoices will include a detailed, itemized listing of services rendered (per client) at the San Diego Center for Children in the billing period. Treatment documentation (if required) must be requested through the San Diego Center for Children Medical Records Department.

Please direct all payments in inquiries to:

San Diego Center for Children
Accounts Receivable Department
3002 Armstrong Street
San Diego, CA 92111-5702

The San Diego Center for Children reserves the right to deposit any payment for services electronically via Automatic Clearing House methods. All questions or comments regarding invoices or account balances should be directed to the San Diego Center for Children Accounts Receivable Department. Office hours are Monday through Friday, 9:00 AM to 5:00 PM. Please call (858) 569-2192.



Dr. Elizabeth Christensen

P.O. Box 275 · 6037 LA GRANADA SUITE A
RANCHO SANTA FE, CA 92067
ITEM 14A

PHONE (858) 756-3210 FAX (858) 756-3910 EMAIL INFO@RSFVISION.COM WEB WWW.RSFVISION.COM

October 28, 2013

SDUHSD
Thea Welch
Email: thea.welch@sduhsd.net
Fax: 760- 634-0676

From:
Elizabeth Christensen, O.D. , a POC
Info@rsfvision.com
Fax: 858 756-3910

My current rates are:

Vision and Eye Health Examination	\$199
Visual Perceptual and Processing Evaluation with report	\$300
Vision Therapy 45 minute session	\$130
IEP Participation	
By phone	\$100
In person	\$200

As a courtesy to the school district, we offer a discount of ten percent on the therapy visits only if the amount is paid in full by the end of the following month.

Current copy of Certificate of Liability is attached.

FELLOW: COLLEGE OF OPTOMETRISTS IN VISION DEVELOPMENT
COMPREHENSIVE EYE CARE  EYEWEAR & CONTACT LENSES  VISION THERAPY

Amanda J Gretsch, Inc.
171 Calle Magdalena, Ste. 101, Encinitas, CA 92024
Phone: 760-525-3111 Fax: 760-479-0059
www.amandagretschOT.com

FEE SCHEDULE

Occupational Therapy

EVALUATIONS

Comprehensive Evaluation with School Observation and IEP Attendance \$ 750.00

Includes 1 ½ - 2 hours of standardized assessment, clinical observations, review of records, school observation, detailed written report, and attendance at one IEP meeting (up to one hour; additional time will be charged at the regularly hourly rate). Does not include driving time.

Sensory Integration and Praxis Test (SIPT) “Gold-standard in sensory processing assessment” \$1500.00

Approximately 3-4 hours of testing, typically divided into two sessions, including the SIPT and other applicable standardized testing; review of records; detailed written report, which includes explanations of the connections between sensory integration issues and functional performance; and attendance at one IEP meeting (up to one hour; additional time will be charged at the regularly hourly rate). Does not include driving time.

DIRECT TREATMENT AND/OR SCHOOL CONSULTATION - Does not include driving time.

Individual Occupational Therapy Treatment/Consultation – 60 minutes \$ 125.00

Individual Occupational Therapy Treatment/Consultation – 45 minutes \$ 110.00

Individual Occupational Therapy Treatment/Consultation – 30 minutes \$ 80.00

ADDITIONAL SERVICES

These services are billed at the regularly hourly rate of \$125.00 per hour.

1. Driving time.
2. IEP Consultation and/or Attendance.
3. School Observations.
4. Additional meetings, consultations, or telephone calls with families or other professionals.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: November 1, 2013

BOARD MEETING DATE: November 14, 2013

PREPARED BY: Chuck Adams, Director of Special Education
Michael Grove, Associate Superintendent,
Educational Services

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: APPROVAL OF PARENT SETTLEMENT
AND RELEASE AGREEMENT

EXECUTIVE SUMMARY

The attached Special Education Agreement report for a Parent Settlement and Release Agreement summarizes one Settlement Agreement that provided services for a Special Education Student.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contract as shown on the attached Special Education Agreements report.

FUNDING SOURCE:

As noted on the attached report.

ITEM 15A

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: November 6, 2013

BOARD MEETING DATE: November 14, 2013

PREPARED BY: Christina M. Bennett, Director of Purchasing/Risk Mgt
Eric R. Dill, Associate Superintendent/Business

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
PROFESSIONAL SERVICES CONTRACTS/
BUSINESS

EXECUTIVE SUMMARY

The attached Professional Services Report/Business summarizes three contracts.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached report.

ITEM 15A

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

BUSINESS - PROFESSIONAL SERVICES REPORT**Board Meeting Date: 11-14-13**

<u>Contract Effective Dates</u>	<u>Contractor/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
10/14/13 until completion of project	Stephen Cook Photography	Provide professional cafeteria and eatery photography services for the Nutrition Services Department	Cafeteria Fund 13-00	\$3,000.00
11/15/13 until terminated by either party with 30 day written notice	California Bank & Trust	Memorandum of Understanding governing how San Dieguito Union High School District bank deposits will be handled by California Bank & Trust	NA	NA
06/11/14 – 06/13/14	Morningstar Productions, LLC	Provide sound and stage equipment and services for Canyon Crest Academy graduation	General Fund 03-00 and reimbursed by the Canyon Crest Academy Foundation	\$9,806.33

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: November 6, 2013

BOARD MEETING DATE: November 14, 2013

PREPARED BY: Christina M. Bennett, Director of Purchasing/Risk Mgt
Eric R. Dill, Associate Superintendent/Business

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
AMENDMENTS TO AGREEMENTS

EXECUTIVE SUMMARY

The attached Amendment to Agreements Report summarizes one amendment to agreements.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the amendment to agreements, as shown in the attached Amendment Report.

FUNDING SOURCE:

As noted on attached list

ITEM 15B

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

BUSINESS SERVICES - AMENDMENT TO AGREEMENTS REPORT

Board Meeting Date: 11-14-13

<u>Contract Effective Dates</u>	<u>Contractor/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
10/01/13 – 09/30/14	Fredricks Electric, Inc.	Extending the district wide cabling services contract with no other changes to contract	To be expended from the fund to which the project is charged	NA

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: November 6, 2013

BOARD MEETING DATE: November 14, 2013

PREPARED BY: Eric R. Dill
Associate Superintendent, Business

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: APPROVAL OF BUSINESS REPORTS

EXECUTIVE SUMMARY

Please find the following business reports submitted for your approval:

1. Purchase Orders
2. Membership Listing

RECOMMENDATION:

It is recommended that the Board approve the following business reports: 1) Purchase Orders, and 2) Membership Listing.

FUNDING SOURCE:

Not applicable

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH
FROM 10/08/13 THRU 11/03/131
ITEM 15F

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
241012	10/08/13	03	FLINN SCIENTIFIC INC	005	MATERIALS AND SUPPLI	\$426.05
241013	10/08/13	03	BIO CORPORATION	012	MATERIALS AND SUPPLI	\$198.03
241014	10/08/13	03	CONTINENTAL MATHEMAT	004	FEES - ADMISSIONS, T	\$185.00
241015	10/08/13	06	RASIX COMPUTER CENTE	030	MATERIALS AND SUPPLI	\$289.60
241016	10/08/13	03	CARMEL VALLEY POOL/R	012	RENTS & LEASES	\$1,054.62
241017	10/08/13	06	ONE STOP TONER AND I	030	MATERIALS AND SUPPLI	\$159.78
241018	10/09/13	03	DEPENDABLE NURSING,	030	OTHER CONTR-N.P.A.	\$4,550.00
241019	10/09/13	21-39	MODULAR SPACE CORPOR	036	NEW CONSTRUCTION	\$2,814.18
241020	10/09/13	03/06	CHEVRON U S A, INC	028	FUEL	\$10,700.00
241021	10/09/13	03	SAN DIEGO DIGITAL SO	012	REPAIRS BY VENDORS	\$494.00
241022	10/09/13	03	A S C D	012	DUES AND MEMBERSHIPS	\$204.12
241023	10/09/13	03	FURNITURE25.COM	035	NON-CAPITALIZED TECH	\$1,801.87
241024	10/09/13	03	C D W G.COM	035	MATERIALS AND SUPPLI	\$5,622.60
241025	10/09/13	03	FURNITURE25.COM	035	NON-CAPITALIZED TECH	\$1,801.87
241026	10/09/13	03	FURNITURE25.COM	035	NON-CAPITALIZED TECH	\$1,777.78
241027	10/09/13	03	AMERICAN LIBRARY ASS	035	MATERIALS AND SUPPLI	\$117.92
241028	10/09/13	06	GRANT-LINK	024	COMPUTER LICENSING	\$1,000.00
241029	10/09/13	03	AMAZON.COM	035	MATERIALS AND SUPPLI	\$505.12
241030	10/09/13	21-39	DIVISION OF STATE AR	036	LAND IMPROVEMENTS	\$340.00
241031	10/09/13	25-19	DIVISION OF STATE AR	036	NEW CONSTRUCTION	\$1,727.39
241032	10/10/13	03	TOMARK SPORTS	012	MATERIALS AND SUPPLI	\$889.83
241033	10/10/13	06	MISSION FEDERAL CRED	040	MATERIALS AND SUPPLI	\$148.50
241034	10/10/13	06	RASIX COMPUTER CENTE	030	MATERIALS AND SUPPLI	\$238.57
241035	10/10/13	06	AMAZON.COM	012	MATERIALS AND SUPPLI	\$310.72
241036	10/10/13	06	PARTYCHEAP	040	MATERIALS AND SUPPLI	\$285.77
241037	10/10/13	03	MOORE MEDICAL, LLC	012	MEDICAL SUPPLIES	\$400.29
241038	10/10/13	06	MISSION FEDERAL CRED	040	MATERIALS AND SUPPLI	\$85.54
241039	10/10/13	03	WARD'S MEDIA TECH	003	MATERIALS AND SUPPLI	\$1,063.60
241040	10/10/13	03	PACIFIC SALES	012	MATERIALS AND SUPPLI	\$412.56
241041	10/11/13	03	C D W G.COM	036	MATERIALS AND SUPPLI	\$186.00
241042	10/11/13	03	APPLE COMPUTER INC	035	COMPUTER LICENSING	\$159.80
241043	10/11/13	03	RASIX COMPUTER CENTE	013	MATERIALS AND SUPPLI	\$63.72
241044	10/11/13	03	CHENG & TSUI CO	005	MATERIALS AND SUPPLI	\$365.75
241045	10/11/13	03	CHENG & TSUI CO	005	MATERIALS AND SUPPLI	\$1,367.77
241046	10/11/13	03	RANCHO SANTA FE PROT	025	SECURITY GUARD CONTR	\$36,000.00
241047	10/11/13	03	MISSION FEDERAL CRED	005	MATERIALS AND SUPPLI	\$145.77
241048	10/11/13	03	ESCHOOL SOLUTIONS IN	035	COMPUTER LICENSING	\$6,366.00
241049	10/11/13	03	SCHOOL SERVICES OF C	021	PROF/CONSULT./OPER E	\$2,160.00
241050	10/11/13	03	SIMPLEX -GRINNELL L	025	REPAIRS BY VENDORS	\$228.00
241051	10/11/13	06	NORTH COUNTY TRANSIT	030	FEES - ADMISSIONS, T	\$5,000.00
241052	10/11/13	03	SIMPLEX -GRINNELL L	025	REPAIRS BY VENDORS	\$340.00
241053	10/11/13	11	ENCINITAS COMMUNITY	024	RENTS & LEASES	\$1,000.00
241054	10/11/13	03	DIVERSE NETWORK ASSO	035	CONSULTANTS-COMPUTER	\$1,428.00
241055	10/11/13	03	SIMPLEX -GRINNELL L	025	REPAIRS BY VENDORS	\$101.09
241056	10/11/13	03	MATCH POINT TENNIS C	005	MATERIALS AND SUPPLI	\$700.00
241057	10/11/13	03	SAN DIEGO FITNESS SE	005	REPAIRS BY VENDORS	\$205.00
241058	10/11/13	03	SECURE BY DESIGN, IN	035	COMPUTER LICENSING	\$2,220.00
241060	10/11/13	03	SAN DIEGO CO LIBRARY	024	PROF/CONSULT./OPER E	\$30,500.00
241061	10/11/13	11	CARMEL VALLEY POOL/R	024	RENTS & LEASES	\$5,500.00
241062	10/11/13	03	FREDRICKS ELECTRIC I	035	OTHER SERV.& OPER.EX	\$2,585.00
241063	10/11/13	03	WESTERN ENVIRONMENTA	025	OTHER SERV.& OPER.EX	\$5,570.00
241064	10/11/13	03	SIMPLEX -GRINNELL L	025	REPAIRS BY VENDORS	\$695.00
241065	10/14/13	03	SIMPLEX -GRINNELL L	025	REPAIRS BY VENDORS	\$958.50
241066	10/14/13	03	RASIX COMPUTER CENTE	012	DUPLICATING SUPPLIES	\$1,358.99
241067	10/14/13	06	MILNE, BEATRIZ	030	PAY IN LIEU OF TRANS	\$4,236.14

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH
FROM 10/08/13 THRU 11/03/132
ITEM 15F

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
241068	10/14/13	03	ONE STOP TONER AND I	012	DUPLICATING SUPPLIES	\$120.94
241069	10/14/13	21-39	ROESLING NAKAMURA	036	NEW CONSTRUCTION	\$63,431.15
241070	10/14/13	21-39	FREDRICKS ELECTRIC I	036	EQUIPMENT REPLACEMEN	\$1,708.75
241071	10/14/13	21-39	GILBANE BUILDING	036	LAND IMPROVEMENTS	\$92,900.00
241072	10/14/13	06	EZELL, JUANITA	030	OTHER SERV.& OPER.EX	\$1,250.00
241073	10/14/13	03	WARD'S MEDIA TECH	035	NON-CAPITALIZED TECH	\$585.80
241074	10/14/13	06	FURNITURE25.COM	035	NON-CAPITALIZED TECH	\$1,280.17
241075	10/14/13	03	FISHER SCIENTIFIC EM	012	MATERIALS AND SUPPLI	\$134.14
241076	10/15/13	21-39	DATEL SYSTEMS INC	036	EQUIPMENT REPLACEMEN	\$4,570.56
241077	10/15/13	21-39	AMERICAN TIME & SIGN	036	IMPROVEMENT	\$15,368.31
241078	10/15/13	21-39	NINYO & MOORE	036	IMPROVEMENT	\$667.75
241079	10/15/13	21-39	NINYO & MOORE	036	LAND IMPROVEMENTS	\$39,700.00
241080	10/15/13	21-39	ROMANO, LAURA	036	LAND IMPROVEMENTS	\$400.00
241081	10/15/13	03	ACCURATE LABEL DESIG	014	MATERIALS AND SUPPLI	\$159.84
241082	10/15/13	03	AMAZON.COM	035	MATERIALS AND SUPPLI	\$249.00
241083	10/15/13	03	RASIX COMPUTER CENTE	035	MATERIALS AND SUPPLI	\$273.65
241084	10/15/13	06	INST OF EFFECTIVE ED	030	OTHER CONTR-N.P.S.	\$35,868.00
241085	10/15/13	06	INST OF EFFECTIVE ED	030	OTHER CONTR-N.P.S.	\$35,868.00
241086	10/15/13	06	INST OF EFFECTIVE ED	030	OTHER CONTR-N.P.S.	\$35,868.00
241087	10/15/13	06	INST OF EFFECTIVE ED	030	OTHER CONTR-N.P.S.	\$35,868.00
241088	10/15/13	06	INST OF EFFECTIVE ED	030	OTHER CONTR-N.P.S.	\$35,868.00
241089	10/15/13	06	INST OF EFFECTIVE ED	030	OTHER CONTR-N.P.S.	\$35,868.00
241090	10/15/13	06	INST OF EFFECTIVE ED	030	OTHER CONTR-N.P.S.	\$35,868.00
241091	10/15/13	06	INST OF EFFECTIVE ED	030	OTHER CONTR-N.P.S.	\$35,868.00
241092	10/15/13	06	INST OF EFFECTIVE ED	030	OTHER CONTR-N.P.S.	\$57,918.00
241093	10/15/13	06	INST OF EFFECTIVE ED	030	OTHER CONTR-N.P.S.	\$35,868.00
241094	10/16/13	03	MISSION FEDERAL CRED	004	MATERIALS AND SUPPLI	\$110.14
241095	10/16/13	03	SCRIPPS NATIONAL SPE	004	FEES - ADMISSIONS, T	\$127.50
241096	10/16/13	03	TCR SERVICES	004	MATERIALS AND SUPPLI	\$80.95
241097	10/16/13	03	ACCURATE LABEL DESIG	004	MATERIALS AND SUPPLI	\$158.99
241098	10/16/13	03	AMERICAN CHEMICAL &	013	MATERIALS AND SUPPLI	\$1,500.00
241099	10/17/13	21-39	MASSON & ASSOCIATES,	036	LAND IMPROVEMENTS	\$9,971.00
241100	10/17/13	06	MISSION FEDERAL CRED	004	MATERIALS AND SUPPLI	\$60.46
241101	10/17/13	03	HARCOURT OUTLINES	004	MATERIALS AND SUPPLI	\$174.41
241102	10/17/13	13	LUNCHBYTE SYSTEMS IN	031	COMPUTR SOFTWARE SUP	\$235.00
241103	10/17/13	03	FLINN SCIENTIFIC INC	004	MATERIALS AND SUPPLI	\$432.58
241104	10/17/13	03	NASCO MODESTO	008	MATERIALS AND SUPPLI	\$75.60
241105	10/17/13	03	FISHER SCIENTIFIC EM	008	MATERIALS AND SUPPLI	\$268.27
241106	10/17/13	03	ROYAL BUSINESS GROUP	013	MATERIALS AND SUPPLI	\$18.82
241107	10/17/13	06	TEAM SPORTS OF NORTH	010	MATERIALS AND SUPPLI	\$865.08
241108	10/17/13	03	DELTA BIOLOGICALS	008	MATERIALS AND SUPPLI	\$1,227.96
241109	10/17/13	03	AMAZON.COM	008	MATERIALS AND SUPPLI	\$170.68
241110	10/17/13	03	FREE FORM CLAY & SUP	004	MATERIALS AND SUPPLI	\$395.28
241111	10/17/13	11	STAPLES ADVANTAGE	009	OFFICE SUPPLIES	\$38.74
241112	10/17/13	11	STAPLES ADVANTAGE	009	OFFICE SUPPLIES	\$26.36
241113	10/18/13	06	HEUCHERT, LARRY AND/	030	OTHER SERV.& OPER.EX	\$2,000.00
241114	10/18/13	06	STAPLES ADVANTAGE	009	MATERIALS AND SUPPLI	\$156.63
241115	10/18/13	21-39	AZTEC TECHNOLOGY COR	036	NEW CONSTRUCTION	\$1,365.00
241116	10/18/13	21-39	AZTEC TECHNOLOGY COR	036	LAND IMPROVEMENTS	\$7,084.80
241117	10/18/13	21-39	TRACE3, INC.	036	EQUIPMENT REPLACEMEN	\$247,417.48
241118	10/18/13	21-39	TRACE3, INC.	036	EQUIPMENT REPLACEMEN	\$57,790.46
241119	10/18/13	21-39	TRACE3, INC.	036	EQUIPMENT REPLACEMEN	\$49,068.00
241120	10/18/13	06	SOUTHWEST SCHOOL/OFF	009	MATERIALS AND SUPPLI	\$37.25
241121	10/18/13	06	VISTA HILL DBA LEARN	030	MENTAL HEALTH SVCS	\$4,770.00
241122	10/18/13	06	VISTA HILL DBA LEARN	030	SUB/MENTAL HEALTH SV	\$486,750.00

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH
FROM 10/08/13 THRU 11/03/133
ITEM 15F

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
241123	10/18/13	03	GRAINGER, WW INC	025	NON CAPITALIZED EQUI	\$1,194.32
241124	10/18/13	03	GRAINGER, WW INC	025	NON CAPITALIZED EQUI	\$2,120.90
241125	10/18/13	06	MISSION FEDERAL CRED	009	NON CAPITALIZED EQUI	\$647.99
241126	10/18/13	11	VISIONTRON CORPORATI	009	NON CAPITALIZED EQUI	\$1,114.23
241127	10/18/13	03	GRAINGER, WW INC	025	NON CAPITALIZED EQUI	\$546.26
241128	10/18/13	21-39	V S ATHLETICS	036	EQUIPMENT	\$102,073.00
241129	10/18/13	21-39	UCS, INC.	036	EQUIPMENT	\$49,200.00
241130	10/18/13	06	TCR SERVICES	030	MATERIALS AND SUPPLI	\$207.14
241131	10/18/13	03	FLINN SCIENTIFIC INC	008	MATERIALS AND SUPPLI	\$837.25
241132	10/18/13	03	SMART AND FINAL CORP	008	MATERIALS AND SUPPLI	\$250.00
241133	10/18/13	03	ROMANO, LAURA	036	LEGAL EXP-BUSINESS	\$600.00
241134	10/18/13	13	LUNCHBYTE SYSTEMS IN	031	COMPUTER TRAINING	\$120.00
241135	10/21/13	03	RASIX COMPUTER CENTE	008	MATERIALS AND SUPPLI	\$92.18
241136	10/21/13	06	AMAZON.COM	009	MATERIALS AND SUPPLI	\$213.84
241137	10/21/13	11	INTERNATIONAL EZ UP	009	MATERIALS AND SUPPLI	\$1,933.32
241138	10/21/13	13	FREDRICKS ELECTRIC I	035	OTHER SERV.& OPER.EX	\$2,936.00
241139	10/21/13	06	WALROUX ENTERPRISES	040	PROF/CONSULT./OPER E	\$7,500.00
241140	10/21/13	03	SCHOOL HEALTH CORPOR	030	MEDICAL SUPPLIES	\$148.58
241141	10/21/13	03	COMM USA INC	010	MATERIALS AND SUPPLI	\$1,004.40
241142	10/21/13	13	NIKKO ENTERPRISE	031	PURCHASES FOOD	\$5,000.00
241143	10/21/13	03	LAKE CHARLES MANUFAC	008	MATERIALS AND SUPPLI	\$120.74
241144	10/21/13	03	ITIN SCALE COMPANY I	008	MATERIALS AND SUPPLI	\$161.03
241145	10/21/13	06	AREY JONES EDUCATION	014	NON-CAPITALIZED TECH	\$1,746.04
241146	10/21/13	06	MISSION FEDERAL CRED	013	MATERIALS AND SUPPLI	\$136.31
241147	10/21/13	06	HOME DEPOT	009	MATERIALS AND SUPPLI	\$418.81
241148	10/22/13	06	STATE BOARD OF EQUAL	028	FEES - ADMISSIONS, T	\$650.00
241149	10/22/13	03	STAPLES ADVANTAGE	023	MATERIALS AND SUPPLI	\$297.40
241150	10/22/13	06	VISTA HILL DBA LEARN	030	MENTAL HEALTH SVCS	\$35,730.00
241151	10/22/13	03	AREY JONES EDUCATION	036	NON-CAPITALIZED TECH	\$2,194.21
241152	10/22/13	03	GOPHER SPORT	013	MATERIALS AND SUPPLI	\$119.56
241153	10/22/13	06	AMAZON.COM	035	MATERIALS AND SUPPLI	\$246.40
241154	10/22/13	06	AMAZON.COM	024	MATERIALS AND SUPPLI	\$27.65
241155	10/22/13	03	TCR SERVICES	004	MATERIALS AND SUPPLI	\$70.15
241156	10/22/13	06	MOFFAT, MICHELLE	030	PAY IN LIEU OF TRANS	\$2,135.70
241157	10/22/13	03	AMAZON.COM	013	MATERIALS AND SUPPLI	\$272.12
241158	10/22/13	25-19	STAPLES ADVANTAGE	013	MATERIALS AND SUPPLI	\$323.68
241159	10/22/13	06	TEXTBOOK WAREHOUSE	005	TEXTBOOKS	\$4,257.90
241160	10/22/13	06	CENGAGE LEARNING	024	E-BOOKS OTHER THAN T	\$3,541.54
241161	10/22/13	03	FEDEX OFFICE	014	PRINTING	\$100.00
241162	10/22/13	03	SOUTHWEST SCHOOL/OFF	013	MATERIALS AND SUPPLI	\$111.75
241163	10/22/13	03	STAPLES ADVANTAGE	005	MATERIALS AND SUPPLI	\$29.75
241164	10/22/13	03	CHICK-FIL-A	014	REFRESHMENTS	\$125.00
241165	10/23/13	25-19	DIVISION OF STATE AR	036	NEW CONSTRUCTION	\$210.70
241166	10/23/13	21-39	DIVISION OF STATE AR	036	IMPROVEMENT	\$136.00
241167	10/23/13	21-39	DIVISION OF STATE AR	036	IMPROVEMENT	\$221.00
241168	10/23/13	03	AREY JONES EDUCATION	035	NON-CAPITALIZED TECH	\$6,716.00
241169	10/23/13	06	AREY JONES EDUCATION	035	NON-CAPITALIZED TECH	\$13,432.00
241170	10/23/13	03	AREY JONES EDUCATION	035	NON-CAPITALIZED TECH	\$26,864.00
241171	10/23/13	13	AREY JONES EDUCATION	035	NON-CAPITALIZED TECH	\$542.48
241172	10/23/13	06	RASIX COMPUTER CENTE	035	MATERIALS AND SUPPLI	\$136.83
241173	10/23/13	13	C S N A	031	DUES AND MEMBERSHIPS	\$165.00
241174	10/23/13	13	RASIX COMPUTER CENTE	031	OFFICE SUPPLIES	\$148.96
241175	10/23/13	03	ROYAL BUSINESS GROUP	023	MATERIALS AND SUPPLI	\$46.36
241176	10/23/13	03	MR COPY AKA MRC360	008	MATERIALS AND SUPPLI	\$186.04
241177	10/23/13	03	RASIX COMPUTER CENTE	008	MATERIALS AND SUPPLI	\$182.90

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH
FROM 10/08/13 THRU 11/03/134
ITEM 15F

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
241178	10/24/13	03	MR COPY AKA MRC360	010	DUPLICATING SUPPLIES	\$1,596.88
241179	10/24/13	03	COLLEGE BOARD	010	MATERIALS AND SUPPLI	\$13,342.00
241180	10/24/13	13	STAPLES ADVANTAGE	031	OFFICE SUPPLIES	\$121.55
241181	10/24/13	06	APPERSON EDUCATION P	024	MATERIALS AND SUPPLI	\$45.94
241182	10/24/13	06	APPERSON EDUCATION P	024	MATERIALS AND SUPPLI	\$45.94
241183	10/24/13	06	APPERSON EDUCATION P	024	MATERIALS AND SUPPLI	\$45.94
241184	10/24/13	06	APPERSON EDUCATION P	024	MATERIALS AND SUPPLI	\$45.94
241185	10/24/13	06	APPERSON EDUCATION P	024	MATERIALS AND SUPPLI	\$45.94
241186	10/24/13	06	APPERSON EDUCATION P	024	MATERIALS AND SUPPLI	\$45.94
241187	10/24/13	03	ROYAL BUSINESS GROUP	005	MATERIALS AND SUPPLI	\$38.88
241188	10/24/13	06	FOLLETT EDUCATIONAL	040	TEXTBOOKS	\$4,542.48
241189	10/24/13	03	AMAZON.COM	005	MATERIALS AND SUPPLI	\$78.56
241190	10/24/13	06	FOLLETT EDUCATIONAL	040	TEXTBOOKS	\$2,183.76
241191	10/24/13	06	EDUCATIONAL BASED SY	030	OTHER CONTR-N.P.A.	\$10,550.28
241192	10/24/13	06	ARCH ACADEMY, THE	030	OTHER CONTR-N.P.S.	\$11,424.00
241193	10/24/13	06	ARCH ACADEMY, THE	030	OTHER CONTR-N.P.S.	\$11,424.00
241194	10/24/13	06	ARCH ACADEMY, THE	030	OTHER CONTR-N.P.S.	\$11,424.00
241195	10/24/13	06	ARCH ACADEMY, THE	030	OTHER CONTR-N.P.S.	\$11,424.00
241196	10/24/13	06	ARCH ACADEMY, THE	030	OTHER CONTR-N.P.S.	\$11,424.00
241197	10/24/13	06	ARCH ACADEMY, THE	030	OTHER CONTR-N.P.S.	\$11,424.00
241198	10/24/13	06	ARCH ACADEMY, THE	030	OTHER CONTR-N.P.S.	\$11,424.00
241199	10/24/13	06	ARCH ACADEMY, THE	030	OTHER CONTR-N.P.S.	\$10,752.00
241200	10/24/13	06	ARCH ACADEMY, THE	030	OTHER CONTR-N.P.S.	\$11,424.00
241201	10/24/13	03	AREY JONES EDUCATION	035	NON-CAPITALIZED TECH	\$10,745.60
241202	10/24/13	03	COLLEGE BOARD	005	MATERIALS AND SUPPLI	\$17,688.00
241203	10/24/13	03	APPERSON EDUCATION P	014	MATERIALS AND SUPPLI	\$82.06
241204	10/24/13	06	VISTA HIGHER LEARNIN	010	TEXTBOOKS	\$9,339.84
241205	10/24/13	03	COMM USA INC	014	MATERIALS AND SUPPLI	\$3,304.80
241206	10/24/13	06	HOME DEPOT	030	MATERIALS AND SUPPLI	\$588.64
241207	10/25/13	06	NEWS-2-YOU	030	COMPUTER LICENSING	\$5,199.28
241208	10/25/13	03	PROCURETECH	035	COMPUTER SUPPLIES	\$1,453.14
241209	10/25/13	03	MISSION FEDERAL CRED	035	COMPUTER SUPPLIES	\$615.03
241210	10/25/13	06	STAPLES ADVANTAGE	040	MATERIALS AND SUPPLI	\$500.00
241211	10/25/13	13	RASIX COMPUTER CENTE	035	MATERIALS AND SUPPLI	\$339.75
241212	10/25/13	03	RASIX COMPUTER CENTE	035	MATERIALS AND SUPPLI	\$339.75
241213	10/25/13	03	RASIX COMPUTER CENTE	035	MATERIALS AND SUPPLI	\$339.75
241214	10/25/13	03	AREY JONES EDUCATION	035	NON-CAPITALIZED TECH	\$542.48
241215	10/25/13	06	ARCH ACADEMY, THE	030	OTHER CONTR-N.P.S.	\$11,424.00
241216	10/25/13	03	PROJECTOR LAMP SOURC	003	MATERIALS AND SUPPLI	\$143.34
241217	10/28/13	03	RASIX COMPUTER CENTE	014	MATERIALS AND SUPPLI	\$372.60
241218	10/28/13	03	HOME DEPOT	005	MATERIALS AND SUPPLI	\$200.00
241219	10/28/13	25-19	VIRCO MANUFACTURING	014	MATERIALS AND SUPPLI	\$349.92
241220	10/28/13	06	AMAZON.COM	035	MATERIALS AND SUPPLI	\$248.25
241221	10/28/13	06	RASIX COMPUTER CENTE	035	MATERIALS AND SUPPLI	\$136.83
241222	10/28/13	06	A T& T	030	COMMUNICATIONS-TELEP	\$200.00
241223	10/28/13	03	WARD'S MEDIA TECH	003	MATERIALS AND SUPPLI	\$647.60
241224	10/28/13	03	TEAM SPORTS OF NORTH	010	MATERIALS AND SUPPLI	\$1,782.00
241225	10/28/13	21-39	C&R TRANSFER CORP.	036	NEW CONSTRUCTION	\$1,248.00
241227	10/28/13	03	TCR SERVICES	010	MATERIALS AND SUPPLI	\$201.31
241228	10/28/13	06	TCR SERVICES	013	MATERIALS AND SUPPLI	\$73.39
241229	10/29/13	21-39	FREDRICKS ELECTRIC I	036	NEW CONSTRUCTION	\$14,960.00
241230	10/29/13	06	HAYTASINGH, RIENZI	030	PROF/CONSULT./OPER E	\$45,000.00
241231	10/29/13	03	ENCINITAS GLASS COMP	025	REPAIRS BY VENDORS	\$6,000.00
241232	10/29/13	03	ONE STOP TONER AND I	010	MATERIALS AND SUPPLI	\$92.87
241233	10/29/13	03	COMM USA INC	013	MATERIALS AND SUPPLI	\$62.37

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH
FROM 10/08/13 THRU 11/03/135
ITEM 15F

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
241234	10/29/13	03	FURNITURE25.COM	035	NON-CAPITALIZED TECH	\$1,777.78
241235	10/30/13	03	AMAZON.COM	013	MATERIALS AND SUPPLI	\$495.31
241236	10/30/13	03	RASIX COMPUTER CENTE	013	MATERIALS AND SUPPLI	\$158.98
241237	10/30/13	06	TRANS TRAKS	028	CONSULTANTS-COMPUTER	\$1,400.00
241238	10/30/13	06	EFR ENVIRONMENTAL SE	028	HAZARDOUS WASTE DISP	\$150.00
241239	10/30/13	06	CHIPS WINDSHEILD REP	028	REPAIRS-VEHICLES	\$250.00
241240	10/31/13	03	SAN DIEGO DIGITAL SO	012	DUPLICATING SUPPLIES	\$757.80
241241	10/31/13	03	PROED CO	012	MATERIALS AND SUPPLI	\$87.27
241242	10/31/13	03	HYPHENET, INC.	035	NON-CAPITALIZED TECH	\$960.12
241243	10/31/13	03	RASIX COMPUTER CENTE	035	MATERIALS AND SUPPLI	\$257.36
241244	10/31/13	21-39	DIVISION OF STATE AR	036	LAND IMPROVEMENTS	\$75,250.00
241246	10/31/13	03	WESTAIR GASES & EQUI	005	MATERIALS AND SUPPLI	\$495.07
241247	10/31/13	03	GANDER PUBLISHING	012	MATERIALS AND SUPPLI	\$403.15
241248	11/01/13	03	AMAZON.COM	012	MATERIALS AND SUPPLI	\$83.48
241249	11/01/13	03	AMAZON.COM	013	MATERIALS AND SUPPLI	\$279.90
241251	11/01/13	67-30	BROOK, IAN	037	OTHER SERV.& OPER.EX	\$286.15
241252	11/01/13	06	SMART AND FINAL CORP	009	REFRESHMENTS	\$200.00
241253	11/01/13	03	FREE FORM CLAY & SUP	004	REPAIRS BY VENDORS	\$301.55
241254	11/01/13	06	L R P PUBLICATIONS	024	MATERIALS AND SUPPLI	\$845.31
241255	11/01/13	06	AMAZON.COM	024	MATERIALS AND SUPPLI	\$29.21
241256	11/01/13	03	AMAZON.COM	008	MATERIALS AND SUPPLI	\$135.98
241257	11/01/13	11	MCCAFFERY, CECILIA (009	MATERIALS AND SUPPLI	\$1,200.00
241258	11/01/13	11	RUSSELL, JANET	009	MATERIALS AND SUPPLI	\$1,500.00
241259	11/01/13	11	LYNN, LAURA	009	MATERIALS AND SUPPLI	\$1,000.00
241260	11/01/13	11	SIEGEL, LESLIE	009	MATERIALS AND SUPPLI	\$250.00
241261	11/01/13	11	ELLIOTT, PAMELA	009	MATERIALS AND SUPPLI	\$1,200.00
241262	11/01/13	03	CAROLINA BIOLOGICAL	008	MATERIALS AND SUPPLI	\$118.76
241263	11/01/13	03	GOLDEN RULE BINDERY	024	REPAIRS BY VENDORS	\$1,114.56
241265	11/01/13	03	A C T	010	MATERIALS AND SUPPLI	\$677.50
241266	11/01/13	03	SAN DIEGUITO UHSD CA	010	REFRESHMENTS	\$2,500.00
241267	11/01/13	06	AMAZON.COM	014	MATERIALS AND SUPPLI	\$16.94
241268	11/01/13	03	RASIX COMPUTER CENTE	008	MATERIALS AND SUPPLI	\$181.44
740006	10/25/13	03	AFFORDABLE PRINTER C	035	REPAIRS BY VENDORS	\$85.00
840026	10/21/13	06	SAN DIEGO COUNTY OFF	022	CONFERENCE,WORKSHOP,	\$100.00
840029	10/22/13	03	SAN DIEGO COUNTY OFF	022	CONFERENCE,WORKSHOP,	\$135.00
840032	10/22/13	06	C M C--SOUTH	022	CONFERENCE,WORKSHOP,	\$1,010.00
840033	10/08/13	03	NATL SEMINARS GROUP	022	CONFERENCE,WORKSHOP,	\$299.00
840034	10/14/13	06	SAN DIEGO COUNTY OFF	022	CONFERENCE,WORKSHOP,	\$525.00
840035	10/09/13	06	SAN DIEGO COUNTY OFF	022	CONFERENCE,WORKSHOP,	\$400.00
840036	10/11/13	06	CA TRANSITION ALLIAN	022	CONFERENCE,WORKSHOP,	\$1,500.00
840037	10/09/13	06	SAN DIEGO COUNTY OFF	022	CONFERENCE,WORKSHOP,	\$400.00
840038	10/14/13	06	COLLEGE BOARD - WRO	022	CONFERENCE,WORKSHOP,	\$215.00
840039	10/14/13	06	SAN DIEGO COUNTY OFF	022	CONFERENCE,WORKSHOP,	\$175.00
840040	10/22/13	06	SAN DIEGO COUNTY OFF	022	CONFERENCE,WORKSHOP,	\$50.00
840041	10/24/13	06	S D R	022	CONFERENCE,WORKSHOP,	\$229.00
840042	10/22/13	06	ORANGE COUNTY DEPT O	022	CONFERENCE,WORKSHOP,	\$225.00
840043	10/22/13	06	SANDCASE	022	CONFERENCE,WORKSHOP,	\$125.00
840044	10/24/13	06	S D R	022	CONFERENCE,WORKSHOP,	\$687.00
840045	10/24/13	03	SAN DIEGO COUNTY OFF	022	CONFERENCE,WORKSHOP,	\$30.00
840046	10/24/13	06	C A T E S O L	022	CONFERENCE,WORKSHOP,	\$325.00
840047	10/29/13	06	SAN DIEGO COUNTY OFF	022	CONFERENCE,WORKSHOP,	\$350.00
840048	10/29/13	06	TIDES PD 2013	022	CONFERENCE,WORKSHOP,	\$2,000.00
840049	10/28/13	06	SAN DIEGO COUNTY OFF	022	CONFERENCE,WORKSHOP,	\$25.00
840050	10/29/13	03	SAN DIEGO COUNTY OFF	022	CONFERENCE,WORKSHOP,	\$200.00
840051	10/31/13	03	A C S A/FOUNDATION F	022	CONFERENCE,WORKSHOP,	\$399.00

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH
FROM 10/08/13 THRU 11/03/13

ITEM 15⁶F

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
840052	10/31/13	06	ORANGE COUNTY DEPT O	022	CONFERENCE, WORKSHOP,	\$225.00
840053	10/31/13	06	SAN DIEGO COUNTY OFF	022	CONFERENCE, WORKSHOP,	\$50.00
REPORT TOTAL						\$2,277,719.01

ITEM 15F

Individual Membership Listings
For the Period of October 8, 2013 through November 3, 2013

<u>Staff Member Name</u>	<u>Organization Name</u>	<u>Amount</u>
Laurie Brady	ASCD (formerly the Association for Supervision and Curriculum Development)	\$189.00
Siri Perlman	California School Nutrition Association	\$165.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: November 4, 2013

BOARD MEETING DATE: November 14, 2013

PREPARED BY: John Addleman, Director of Planning Services
Eric Dill, Assoc. Superintendent, Business

SUBMITTED BY: Rick Schmitt, Superintendent

SUBJECT: APPROVAL/RATIFICATION OF AGREEMENTS /
PROPOSITION AA

EXECUTIVE SUMMARY

The attached Proposition AA – Agreements report summarizes six contracts.

One contract pertains to geotechnical investigation by Geocon, Inc. for the Math and Science Building project at San Dieguito Academy.

Three contracts pertain to preconstruction services:

- One contract by Balfour Beatty, Inc. for Middle School #5 in Pacific Highlands Ranch.
- One contract by Erickson-Hall, Inc. for Phase 1 construction at Torrey Pines High School. Phase 1 includes improvements to the fire road at the stadium area, the construction of a four-classroom chemistry building, a weight room building, and relocation of the Patch.
- One contract by Gilbane Building Company for the Math and Science Building project at San Dieguito Academy.

Balfour Beatty, Inc., Erickson-Hall, Inc., and Gilbane Building Company were three of the five firms awarded a contract for preconstruction and estimating services related to master planning by the Board at the June 16, 2011 board meeting. At that time, District staff presented the results and recommendation from a RFQ for construction services with this goal in mind. The three firms were of ten firms responding to that request. The services performed by the three firms continue to be outstanding and therefore it is staff's recommendation that the firms continue to provide preconstruction services to the District. Future phases will be subject to the ongoing positive performance of the firms, and the availability of funding.

Two contracts pertain to architectural services by Lionakis, Inc. at Earl Warren Middle School, one for the reconstruction of Earl Warren Middle School currently scheduled to begin

ITEM 15G

construction in the 2015/16 school year as well as another for reconstruction of Warren Hall and server room to begin construction next summer. Lionakis, Inc. is one of the four architectural firms awarded a contract for master planning and preconstruction services by the Board at their March 17, 2011 board meeting. At that time, District staff presented the results and recommendations from an architectural request for qualifications (RFQ) with this goal in mind. Lionakis, Inc. was one of the twenty-five (25) firms responding to that request. The services performed by Lionakis, Inc. have been outstanding and therefore it is staff's recommendation that the firm continues to provide architectural services to the District. The architectural services to be provided by the agreements are subject to the ongoing positive performance of the firm, and subject to the availability of funding.

RECOMMENDATION:

It is recommended that the Board approve and/or ratify the professional services contracts, and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements, as noted in the attached supplement.

FUNDING SOURCE:

Building Fund-Prop 39 Fund 21-39

ITEM 15G

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

**PROPOSITION AA - AGREEMENTS
FACILITIES PLANNING & CONSTRUCTION****Board Meeting Date: 11-14-13**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
November 15, 2013- May 15, 2014	Geocon, Inc.	Geotechnical Investigation Math and Science Building at San Dieguito Academy	Building Fund- Prop 39 Fund 21-39	\$12,500.00
November 15, 2013- November 15, 2014	Balfour Beatty, Inc.	Preconstruction Services Middle School #5	Building Fund- Prop 39 Fund 21-39	\$415,170.00
November 15, 2013- November 15, 2014	Erickson-Hall, Inc.	Preconstruction Services Torrey Pines High School Phase 1	Building Fund- Prop 39 Fund 21-39	\$126,534.00
November 15, 2013- November 15, 2014	Gilbane Building Co.	Preconstruction Services San Dieguito Academy Math and Science Building	Building Fund- Prop 39 Fund 21-39	\$125,650.00
November 15, 2013- January 01, 2017	Lionakis, Inc.	Architectural Services Earl Warren Middle School	Building Fund- Prop 39 Fund 21-39	\$1,550,000.00
November 15, 2013- November 15, 2015	Lionakis, Inc.	Architectural Services Earl Warren Middle School Server Room and Warren Hall	Building Fund- Prop 39 Fund 21-39	\$297,000.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: November 4, 2013

BOARD MEETING DATE: November 14, 2013

PREPARED BY: John Addleman, Director of Planning Services
Eric Dill, Assoc. Superintendent, Business

SUBMITTED BY: Rick Schmitt, Superintendent

SUBJECT: APPROVAL/RATIFICATION OF AMENDMENT TO
PROFESSIONAL SERVICES CONTRACTS /
PROPOSITION AA

EXECUTIVE SUMMARY

The attached Professional Services Report/Proposition AA summarizes three amendments to existing contracts.

Two amendments pertain to Lionakis, Inc.

- to amend the Architectural Services contract, A2013-145, for Canyon Crest Academy dated January 28, 2013 to include incremental changes to gain scheduling advantages by splitting the design of the athletic fields into two increments. The first increment consists of mass grading and limited underground utilities, not requiring Division of State Architect (DSA) review, and is currently under construction as of October 21, 2013. The second increment consists of the balance of work under contract and is currently under review by DSA. By starting the mass grading early, it will help to facilitate the delivery of the athletic fields back to the school site once plans are approved by DSA. In addition, staff intends to manage construction of both increments. This will require construction administrative duties by the architect outside of the contracted scope to supplement staff's role as construction manager in order to save the expense of contracting a builder to perform such services, and
- to amend the Architectural Services contract, A2013-146, dated January 28, 2013 to include incremental changes with Middle School #5 not originally contemplated under the contract, such as the development and design from a simple food distribution concept to an open exhibition kitchen providing a fresh food concept that engages the students to maximize participation. The design will be shared and reused in future middle and high school plans.

ITEM 15H

One amendment pertains to Creative Alliance Group L.L.C. to further the development of the construction partnering program.

RECOMMENDATION:

It is recommended that the Board approve and/or ratify the professional services contracts, and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements, as noted in the attached supplement.

FUNDING SOURCE:

Building Fund-Prop 39 Fund 21-39

ITEM 15H

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**PROPOSITION AA – AMENDMENT TO AGREEMENTS**
FACILITIES PLANNING & CONSTRUCTION**Board Meeting Date: 11-14-13**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
January 28, 2013	Lionakis, Inc.	Amend contract A2013-145 to reflect incremental changes with the field project at Canyon Crest Academy.	Building Fund-Prop 39 Fund 21-39	\$65,990.00
January 28, 2013	Lionakis, Inc.	Amend contract A2013-146 to reflect incremental changes with Middle School #5.	Building Fund-Prop 39 Fund 21-39	\$72,000.00
August 23, 2013 - August 22, 2014	Creative Alliance Group L.L.C.	Amend contract CA2014-04 to implement and facilitate an additional partnering meeting	Building Fund-Prop 39 Fund 21-39	\$4,900.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: November 4, 2013

BOARD MEETING DATE: November 14, 2013

PREPARED BY: John Addleman, Director of Planning Services
Eric Dill, Assoc. Superintendent, Business

SUBMITTED BY: Rick Schmitt, Superintendent

SUBJECT: AWARD/RATIFICATION OF CONTRACTS

EXECUTIVE SUMMARY

One contract pertains to the procurement of track equipment compatible with the new San Dieguito Academy synthetic turf fields and all-weather tracks; Byrom-Davey, Inc. was the lowest responsible bidder responding to the District's Request for Bids CB2014-03. The bid received good coverage with seven vendors that submitted bids to the District. The bid was advertised in the San Diego Daily Transcript and the Bid was formally opened on September 11, 2013. VS Athletics was the apparent low bidder on the timing system however they were unable to deliver the timing system. In order to fulfill the need at San Dieguito Academy the District went with the next lowest responsive and responsible bidder, Byrom-Davey, Inc.

RECOMMENDATION:

It is recommended that the Board approve and/or ratify the contract, and authorize Christina M. Bennett or Eric R. Dill to execute the contract:

1. Byrom-Davey, Inc., to provide track equipment (Championship Elite Timing System) to Canyon Crest Academy and San Dieguito Academy, during the period November 15, 2013 through December 18, 2013, in the amount of \$18,920.00, to be expended from Building Fund-Prop 39 Fund 21-39.

FUNDING SOURCE:

N/A

ITEM 15I

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

PROPOSITION AA - CONTRACTS
FACILITIES PLANNING & CONSTRUCTION

Board Meeting Date: 11-14-13

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
November 15, 2013- December 18, 2013	Byrom-Davey, Inc.	Provide track equipment (Championship Elite Timing System) to Canyon Crest Academy and San Dieguito Academy	Building Fund- Prop 39 Fund 21-39	\$18,920.00

ITEM 15I

Bidders Recap		
Project: CB2014-03 - Track & Field Equipment CCA SDA		
Results for Timing System (Championship Elite)		
Bid Opening Date: September 11, 2013 2:00pm		
Bidder	Bid Amount	Non-Collusion
VS Athletics (NON-RESPONSIVE)	\$ 11,925.00	X
Byrom-Davey, Inc.	\$ 18,920.00	X
Aluminum Athletic Equipment Company	\$ 29,246.00	X
UCS, Inc.	\$ 29,745.00	X
MFAC, LCC.	\$ 30,250.00	X
BSN Sports	No Bid	X
The Perfect Jump	No Bid	X

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: November 4, 2013

BOARD MEETING DATE: November 14, 2013

PREPARED BY: John Addleman, Director of Planning Services
Eric Dill, Assoc. Superintendent, Business

SUBMITTED BY: Rick Schmitt, Superintendent

SUBJECT: APPROVAL OF CHANGE ORDERS

EXECUTIVE SUMMARY

The Energy Conservation Services contract B2006-11 with Siemens Industry, Inc. at Torrey Pines High School HVAC & Energy Management System Upgrade, Phase VI, project is now complete. For administrative purposes, the completion date needs to be extended on the contract to coincide with the Board's acceptance.

The Energy Conservation Services contract B2009-17 with Siemens Industry, Inc. at La Costa Canyon High School, Oak Crest Middle School and Diegueno Middle School is now complete, and has one change order decreasing the contract amount by \$123,859.00 for a new total of \$4,223,911.00, and extending the contract 45 calendar days to coincide with the Board's acceptance.

RECOMMENDATION:

It is recommended that the Board approve change orders to the following projects, and authorize Christina M. Bennett or Eric R. Dill to execute the change orders:

1. Energy Conservation Services Contract B2006-11, contract entered into with Siemens Industry, Inc., extending the contract 45 days.
2. Energy Conservation Services Contract B2009-17, contract entered into with Siemens Industry, Inc., decreasing the contract amount by \$123,859.00 for a new total of \$4,223,911.00, and extending the contract 45 days.

FUNDING SOURCE:

N/A

CHANGE ORDER

PROJECT: *CHANGE ORDER #1*
Energy Conservation Services Contract B2006-11 – Torrey Pines
High School HVAC & Energy Management System Upgrade – Phase VI

DISTRICT:
San Dieguito Union High School District
710 Encinitas Blvd.
Encinitas, CA 92024

CONTRACTOR:
Siemens Industry, Inc.
10100 Willow Creek Road
San Diego, CA 92131

The contract is changed as follows:

Extend contract end date to coincide with Board acceptance date: 45 calendar days

The contract sum was	\$690,824.00
Net change by previously approved change orders	\$ 0.00
The contract sum prior to this change order was	\$690,824.00
The contract sum will be unchanged by this change order in the amount of	0
The new contract sum, including this change order will be	\$690,824.00

CONTRACTOR
Siemens Industry, Inc.

OWNER
San Dieguito Union H.S.D.

By: Mike Kearney Mike Kearney
Sr. Director,
Energy & Environmental Solutions
Date: 11-4-13

By: _____
Date: _____

NAME: [Signature]
TITLE: FBA Manager
DATE: 11/24/13

Board Acceptance Date:

APPROVED BY LEGAL

[Signature]

CHANGE ORDER

PROJECT: *CHANGE ORDER #1*
Energy Conservation Services Contract B2009-17 – La Costa Canyon HS, Oak Crest MS,
Diegueno MS – Phase I

DISTRICT:
San Dieguito Union High School District
710 Encinitas Blvd.
Encinitas, CA 92024

CONTRACTOR:
Siemens Industry, Inc.
10100 Willow Creek Road
San Diego, CA 92131

The contract is changed as follows:

Extend contract end date to coincide with Board acceptance date: 45 calendar days

The contract sum was	\$4,347,770.00
Net change by previously approved change orders	\$ 0.00
The contract sum prior to this change order was	\$4,347,770.00
The contract sum will be decreased by this change order in the amount of	<\$123,859.00>
The new contract sum, including this change order will be	\$4,223,911.00

CONTRACTOR
Siemens Industry, Inc.

OWNER
San Dieguito Union H.S.D.

By: Mike K Mike Kearney
Sr. Director,
Energy & Environmental Solutions

By: _____

Date: 11-4-13

Date: _____

Board Acceptance Date:

APPROVED BY LEGAL

all B

NAME: [Signature]
TITLE: FBA Manager
DATE: 11/4/13

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: November 4, 2013

BOARD MEETING DATE: November 14, 2013

PREPARED BY: John Addleman, Director of Planning Services
Eric Dill, Assoc. Superintendent, Business

SUBMITTED BY: Rick Schmitt, Superintendent

SUBJECT: ACCEPTANCE OF CONSTRUCTION PROJECTS

EXECUTIVE SUMMARY

The Phase VI HVAC and energy management system upgrade at Torrey Pines High School Building E project is now complete.

In addition, the Phase 1 HVAC and energy management system upgrades at La Costa Canyon High School, Oak Crest Middle School, and Diegueno Middle School are now complete.

Both projects were completed on time and within budget. It is recommended that the Board of Trustees accept these construction projects as complete.

RECOMMENDATION:

It is recommended that the Board accept the following construction projects as complete, and authorize the administration to file a Notice of Completion with the County Recorders' Office:

1. Torrey Pines High School HVAC & Energy Management System Upgrade- Phase VI, contract entered into with Siemens Industry, Inc.
2. La Costa Canyon High School, Oak Crest Middle School And Diegueno Middle School Energy Conservation Services-Phase I, contract entered into with Siemens Industry, Inc.

FUNDING SOURCE:

N/A

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: October 24, 2013

BOARD MEETING DATE: November 14, 2013

**PREPARED AND
SUBMITTED BY:** Rick Schmitt
Superintendent

SUBJECT: DATE OF ORGANIZATIONAL MEETING,
DECEMBER 12, 2013

.....

EXECUTIVE SUMMARY

According to Education Code sections 35143 and 7200(c)(2), all Governing Boards are required to hold an annual organizational meeting for the purpose of establishing future meeting dates and electing officers. The outcome of said meeting is then reported to the County Office of Education within a specific window of time. The San Diego County Office of Education requests that this meeting be held between December 6 and 20, 2013.

RECOMMENDATION:

District administration recommends December 12, 2013 as the date for the Organizational Board Meeting. This item was submitted for consideration by the board on October 17, 2013, and is now being submitted for board action.

FUNDING SOURCE:

Not applicable

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: November 5, 2013

BOARD MEETING DATE: November 14, 2013

PREPARED BY: John Addleman, Director of Planning Services
Eric R. Dill, Assoc. Supt. of Business Services

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: COMMUNITY FACILITIES DISTRICT 95-2
ANNEXATION NO. 20 / ADOPTION OF
RESOLUTION OF ANNEXATION / FIORE /
A 26 UNIT SINGLE FAMILY SUBDIVISION
AT NORMANDY RD IN ENCINITAS / LENNAR

EXECUTIVE SUMMARY

At the October 3, 2013 Board meeting, the Board adopted a "Resolution of Intention to Annex Territory to the San Dieguito Union High School District Community Facilities District No. 95-2, Authorizing the Levy of a Special Tax and Calling an Election" in order to annex the Lennar, Fiore, into Community Facilities District 95-2 and to call a special election for December 3, 2013. The Lennar property is located in the Diegueño MS/La Costa Canyon HS attendance area. At this Board meeting, it is necessary to hold a public hearing allowing comments from the public regarding the annexation, and adopt the attached Resolution which determines that the prior proceedings were valid, that protests were not filed, fewer than twelve registered voters are registered to vote and request the Election be conducted by the Election Official.

RECOMMENDATION:

- It is recommended that the Board
- a) Hold a Public Hearing, allowing comments from the public on the Board's intention to annex the property into Community Facilities District No. 95-2, and
 - b) Adopt the attached Resolution of the Board of Trustees of the San Dieguito Union High School

ITEM 17

District Acting as the Legislative Body of the San
Dieguito Union High School District Community
Facilities District No. 95-2.

FUNDING SOURCE:

Mello Roos Funds subject to reimbursement by the developer.

Enclosures: Resolution of Annexation, Schedule, and Map of Boundaries

ITEM 17

**RESOLUTION OF ANNEXATION OF THE BOARD OF TRUSTEES OF
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
ACTING AS THE LEGISLATIVE BODY OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
COMMUNITY FACILITIES DISTRICT NO. 95-2**

WHEREAS, the Board of Trustees (the “Board”) of San Dieguito Union High School District Community Facilities District No. 95-2 (the “District”) pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, consisting of Sections 53311, et seq., of the California Government Code (the “Act”); and

WHEREAS, the Board, acting as the legislative body of the District, adopted a Resolution of Intention to Annex Territory to the San Dieguito Union High School District Community Facilities District No. 95-2, Authorizing the Levy of a Special Tax and Calling an Election stating its intention to annex certain territory into the District (the “Annexed Territory No. 20”) and calling a special election for December 3, 2013 (the “Election”); and

WHEREAS, the Board held a public hearing as required by law relative to the annexation of the proposed territory into the District November 14, 2013 (the “Hearing”); and

WHEREAS, at the Hearing all persons desiring to be heard on all matters pertaining to the annexation of the proposed territory into the District, the levy of the special tax, the proposed bond issue and the types of facilities to be financed by the District were heard and a full and fair hearing was held; and

WHEREAS, at the Hearing evidence was presented to the Board on the matters before it.

NOW THEREFORE, THE BOARD OF TRUSTEES OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The Board finds and determines that all prior proceedings in connection with the annexation of the Annexed Territory No. 20 into the District were valid and in conformity with the Act. This determination shall be final and conclusive upon all persons.

Section 2. Written protests against the proposed annexation of the Annexed Territory No. 20 into the District have not been filed by either (i) 50 percent or more of the registered voters, or six registered voters, whichever is more, residing within the territory of the District or within the Annexed Territory No. 20, or (ii) the owners of one-half or more of the land within the District or within the Annexed Territory No. 20.

ITEM 17

Section 3. The Board hereby finds and determines that there are fewer than twelve registered voters registered to vote within the territory of the Annexed Territory No. 20.

Section 4. The Election Official conducting the Election (the “Election Official”) is hereby requested to continue to take any and all steps necessary for the holding of the Election consistent with the Resolution of Intention.

Section 5. The Secretary of the Board is hereby directed to transmit a copy of this Resolution to the Election Official no later than three days from the date thereof.

Section 6. The members of the Board and their authorized representatives are, and each of them acting alone is, hereby authorized to execute any and all documents and agreements and do perform any and all acts and things, from time to time, consistent with this Resolution and necessary or appropriate to carry the same into effect and to carry out its purposes.

ADOPTED, SIGNED AND APPROVED, this 14th day of November, 2013.

BOARD OF TRUSTEES OF THE
SAN DIEGUITO UNION HIGH
SCHOOL DISTRICT ACTING AS
THE LEGISLATIVE BODY OF
COMMUNITY FACILITIES
DISTRICT NO. 95-2.

By: _____
Title: President

ATTEST:

By: _____
Title: Recording Secretary

ITEM 17

STATE OF CALIFORNIA)
)
COUNTY OF SAN DIEGO)

ss

I, Barbara Groth, President of the Board of Trustees of the San Dieguito Union High School District (the “Board”) do hereby certify that the foregoing Resolution was duly adopted by the Board of said San Dieguito Union High School District at a meeting of said Board held on the 14th day of November, 2013, and that it was so adopted by the following vote:

AYES: MEMBERS: _____

NOES: MEMBERS: _____

ABSTAIN: MEMBERS: _____

ABSENT: MEMBERS: _____

President of the Board of Trustees

**COMMUNITY FACILITIES DISTRICT NO. 95-2
ANNEXATION NO. 20
"Fiore"**

ANNEXATION SCHEDULE

October 3, 2013 Board Meeting

Adopt Resolution of Intention

October 11, 2013

Deadline to record map

November 7, 2013*

Deadline to Publish Notice of Public Hearing

November 14, 2013 Board Meeting*

Public Hearing

Adopt Resolution of Annexation

December 3, 2013*

Special Election

December 12, 2013 - Board Meeting*

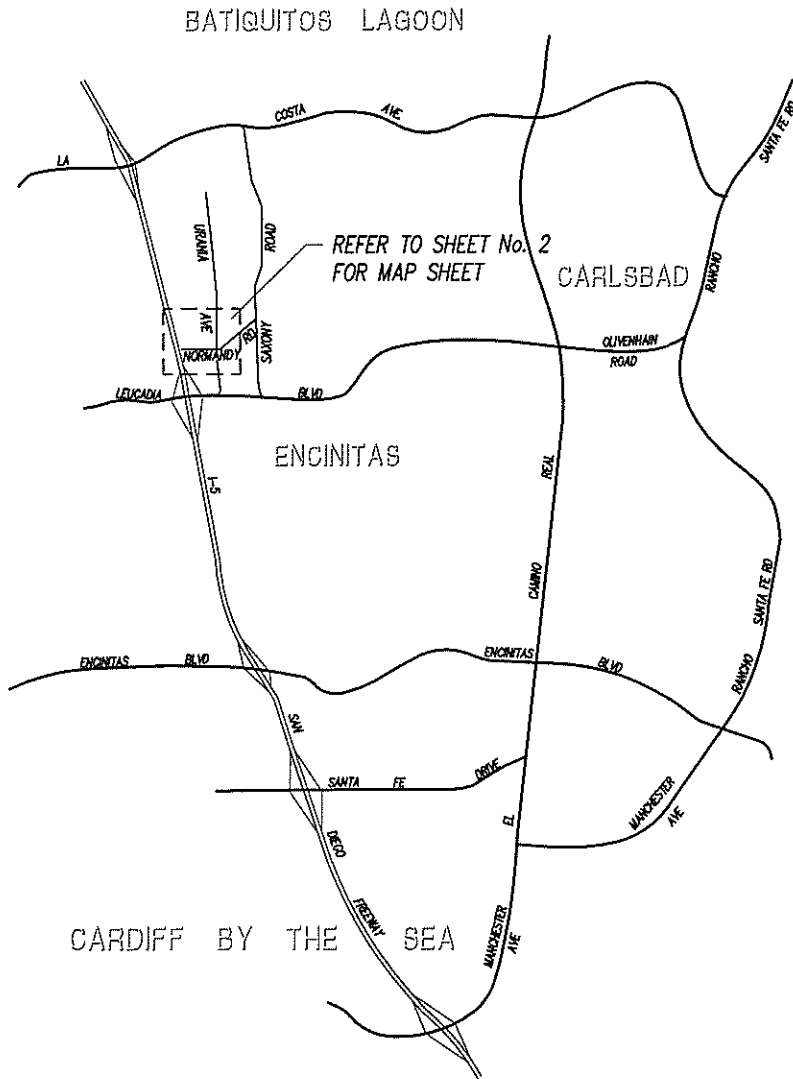
Certify Election Results

December 18, 2013

Deadline to record Notice of Special Tax Lien

*Dates specifically identified in the Resolution of Intention that would take additional Board action to change/amend.

AMENDED
MAP OF BOUNDARIES OF COMMUNITY FACILITIES
DISTRICT No. 95-2 ANNEXATION No. 20
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
COUNTY OF SAN DIEGO, STATE OF CALIFORNIA



ANNEXATION NO. 20 PROPERTY DESCRIPTION

REFERENCE PARCEL NO. 1

LEGAL DESCRIPTION:

LOT 5 AND A PORTION OF LOT 1 IN BLOCK "G" OF MAP No. 1788, AS FILED IN THE OFFICE OF THE COUNTY RECORDER OF SAN DIEGO COUNTY, IN THE CITY OF SAN DIEGO, COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, RECORDED MARCH 19, 1924.

ASSESSOR PARCEL NUMBER:

254-400-14
254-400-19

I HEREBY CERTIFY THAT THE WITHIN MAP SHOWING PROPOSED BOUNDARIES OF THE COMMUNITY FACILITIES DISTRICT NO. 95-2 OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT, COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, WAS APPROVED BY THE BOARD OF TRUSTEES OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT AT A REGULAR MEETING THEREOF, HELD ON THE _____ DAY OF _____, 20____ BY ITS RESOLUTION NO. _____.

FILED IN THE OFFICE OF THE CLERK OF THE BOARD OF TRUSTEES OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT THIS _____ DAY OF _____, 20____.

THIS MAP AMENDS AND ADDS TO THE BOUNDARY MAP FOR COMMUNITY FACILITIES DISTRICT NO. 95-2 OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT, COUNTY OF SAN DIEGO, STATE OF CALIFORNIA ACCORDING TO MAP THEREOF FILED IN BOOK 29, PAGE 45, FILED IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY NOVEMBER 16, 1995.

BY: _____
CLERK OF THE BOARD OF TRUSTEES
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

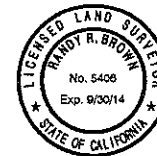
FILED THIS _____ DAY OF _____, 20____, AT THE HOUR OF _____ O'CLOCK _____ M. IN BOOK _____ OF MAPS OF ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS AT PAGE _____ IN THE OFFICE OF THE COUNTY RECORDER IN THE COUNTY OF SAN DIEGO, STATE OF CALIFORNIA.

NO. _____

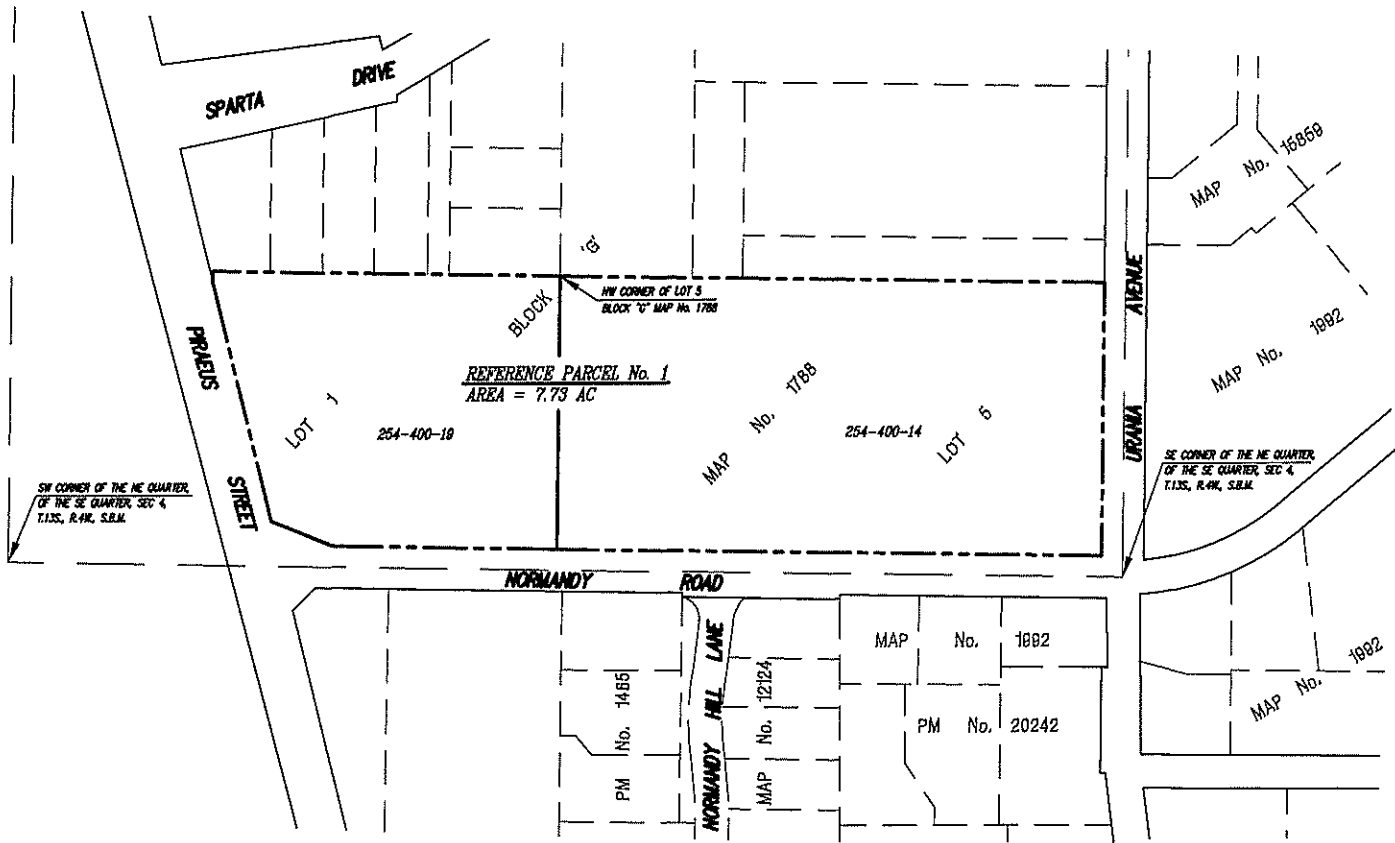
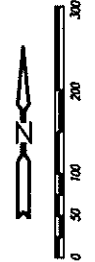
FEE _____

ERNEST J. DRONENBURG JR., COUNTY RECORDER

BY: _____, DEPUTY



AMENDED
MAP OF BOUNDARIES OF COMMUNITY FACILITIES
DISTRICT No. 95-2 ANNEXATION No. 20
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
COUNTY OF SAN DIEGO, STATE OF CALIFORNIA



JOB No. 13-070 12/03/13
SOWARDS & BROWN ENGINEERING
CONSULTING ENGINEERS
2187 NEWCASTLE AVENUE SUITE 100
CARLSBAD BY THE SEA, CA, 92007
TEL. 760/438-8800 FAX 760/438-0900

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: November 4, 2013

BOARD MEETING DATE: November 14, 2013

PREPARED BY: Frederick Labib-Wood
Director of Classified Personnel

SUBMITTED BY: Rick Schmitt
Superintendent

SUBJECT: APPROVAL AND ADOPTION OF NEW
BOARD POLICY #4216.3-08.02,
DIRECTOR OF INFORMATION
TECHNOLOGY

EXECUTIVE SUMMARY

The District has proposed the establishment of a management level position to plan, direct, control and carry out a program to ensure that technological resources are delivered effectively and efficiently to support the operational and instructional goals of the District. Continuous changes in both the technology devices and information processing software require constant review and acquisition of updates and new systems to provide tools that best support both student learning and District business operations. The proposed position will be responsible to ensure expansion of the current networks and to oversee growth in capabilities of systems to be in place for the projected improvements being planned with the bond construction and for changes in curriculum and instruction such as the new common core standards.

The proposed new Board Policy 4216.3-08.02 Director of Information Technology is presented for review and approval.

The District recently reassigned its one technology management position to the Planning and Construction Department as an integral part of the activities associated with the projects related to the School Bond Construction under Proposition AA. Management of the Technology Department was absorbed temporarily by the Associate Superintendent/Business while day-to-day supervision of Technology Department activities remained with the Technology Supervisor.

The District has determined that management of the Technology Department, a key organizational unit affecting both the instructional and business support activities of the

ITEM 18

entire District, warrants a dedicated position to manage the department, its programs and staff, and has identified duties to be assigned to a new position.

The District's Personnel Commission is scheduled to review the recommended class description and allocation of the classification to Group 5 / Range 2 of the Management Salary Schedule (\$102,209 - \$117,750 annually) when it meets for its regular monthly session on Tuesday, November 12, 2013.

RECOMMENDATION:

It is recommended that the Board approve and adopt the proposed new Board Policy job description, #4216.3-08.02, Director of Information Technology, allocated to Group 5 / Range 2 of the Management Salary Schedule, #4341.1 Attachment A, with this action to be effective November 14, 2013, as shown in the attached supplements.

FUNDING SOURCE:

District General Fund and General Obligation Bond Fund.

Attachments

CLASSIFIED PERSONNELITEM 18
4216.3-08.02**DIRECTOR OF INFORMATION TECHNOLOGY****OVERALL JOB PURPOSE STATEMENT**

Under the direction of the Associate Superintendent of Business Services, the job of Director of Information Technology is done for the purpose/s of ensuring that technological resources are delivered effectively and efficiently to support the operational and instructional goals of the District; providing leadership in the planning and integration of technology across multiple sites, departments and platforms; overseeing the planning, designing, installing, supervising and maintaining the District's networked technology systems (WAN, LAN, Internet, Intranet, wireless access, voice communication, low voltage systems, multi-media equipment, network security, backup systems), as well as general hardware and software; planning and installing network cabling; analyzing local area and wide area network traffic; providing network user support and assistance; and performs other essential job-related work as required.

DISTINGUISHING CHARACTERISTICS

This job is distinguished from similar jobs by the following characteristics: The Director of Information Technology is a single-position management classification responsible for the ongoing efficient operation of technology resources for information and communication systems which are essential to the organizational and instructional goals of the District. This includes long-term planning in coordination with the Facilities Construction Department as well as planning and implementation of technological systems and infrastructure projects not related to the Long Term Facilities Master Plan.

ESSENTIAL JOB FUNCTIONS

- Directs and oversees the administration of educational technology and information services; supervises assigned personnel responsible for planning, acquiring and implementing hardware and software to support instructional technology, data processing, telecommunication, and office automation; assures efficient District-wide technology operation at all sites and in all departments.
- Directs the development and maintenance of all data and communication systems, including feasibility studies, systems analysis and design, computer programming, conversion of data, and information storage and retrieval.
- Prepares and monitors contracts for information services with outside vendors, agencies and districts.
- Meets and consults with division and school administrators on the development, maintenance and effectiveness of data processing applications; develops and maintains effective communications and working relationships with administrative divisions and schools.
- Coordinates the preparation of District information and communications systems, with the Superintendent, Educational Services, Human Resources and Business Services and schools as required to meet instructional and operational goals.
- In coordination with the Director of Technology Project Management, plans, develops and directs construction, infrastructure and classroom design of computer and emerging technologies; works with State and local government agencies and authorities to expedite technologies into the District, the schools and the community; assists in interconnectivity.

CLASSIFIED PERSONNEL

ITEM 18
4216.3-08.02

- Prepares and administers the Information Technology budget.
- Directs the evaluation, acquisition, installation, maintenance, and repair of information and communications technology equipment and software.
- Assures the validity of District information through the development of security and back-up/recovery procedures.
- Identifies needs and directs staff in developing technology solutions for instructional programs.
- Designs and implements support systems and learning networks to increase capacity for the use of technology by teaching staff and District administration.
- Coordinates training to increase use of computer technology resources
- Performs other duties as required.

ESSENTIAL JOB REQUIREMENTS – QUALIFICATIONS

Knowledge, Skills and Abilities

KNOWLEDGE is required to perform advanced math; review and interpret highly technical information, write technical materials, and/or speak persuasively to implement desired actions; and analyze situations to define issues and draw conclusions. Specific knowledge required to satisfactorily perform the functions of the job includes: data communications theory, protocols, and hardware; servers and server operating systems; personal computer hardware and software; database design and management; internet and intranet development standards; LAN and WAN network software and hardware configurations and enhancements; specific programming languages determined by current applications; data processing systems and procedures and data communications and network protocols; appropriate diagnostic tools and programs documentation; oral and written communication skills; email systems; file server hardware; basic familiarity with Unix; and firewall hardware and software; principles and practices of personnel supervision and training; principles of budget preparation and administration.

SKILLS are required to perform multiple, highly complex, technical tasks with a need to periodically upgrade skills in order to meet changing job conditions. Specific skills required to satisfactorily perform the functions of the job include: operating standard office equipment; planning and managing projects; preparing and maintaining accurate records; and using pertinent software applications, administering personnel policies and practices; communicating with persons of varied cultural and educational backgrounds; prepare budgets and financial plans.

ABILITY is required to plan effectively for and use technical staff and resources; develop and articulate long-term strategic plans; express complex ideas clearly and accurately both orally and in writing; assign duties and supervise and evaluate the work of technical staff; evaluate computing requirements and user needs and advise on appropriate hardware and software configurations; develop District policies and procedures for use of computing resources; Provide leadership and support of instructional technology plans; provide or direct others in providing customer service. Ability is also required to work with a diversity of individuals and/or groups; work with data of varied types and/or purposes; and utilize a wide variety of types of job-related equipment. In working with others, problem solving is required to analyze issues and create action

CLASSIFIED PERSONNELITEM 18
4216.3-08.02

plans. Problem solving with data frequently requires independent interpretation of guidelines; problem solving with equipment is significant.

RESPONSIBILITY

Responsibilities include: working independently under broad organizational guidelines to achieve unit objectives; directing others within a department, large work unit, and/or across several small work units; and monitoring budget expenditures. Utilization of significant resources from other work units is sometimes required to perform the job's functions. There is some opportunity to significantly impact the Organization's services.

Working Environment

The usual and customary methods of performing the job's functions require the following physical demands: occasional lifting, carrying, pushing, and/or pulling; some stooping, kneeling, crouching, and/or crawling; and significant fine finger dexterity. Generally the job requires 34% sitting, 33% walking, and 33% standing. The job is performed under some temperature extremes and a generally hazard free environment.

EDUCATION

Education and experience equivalent to a Bachelor's Degree in business, public or educational administration, mathematics, management information systems, or related. Up to four years of additional full-time qualifying experience may substitute for the education requirement on the basis of one year of experience for each 24 semester/45 quarter units of education leading to one of the degrees.

EXPERIENCE

Three years of full-time experience working directly with information and communication network systems and two years of increasingly responsible supervisory or management experience.

REQUIRED TESTING

Pre-employment testing and assessment to demonstrate minimum qualifications required for the position.

CERTIFICATES

California Class C Driver's License; record of driving history issued by the California DMV on its Form H-6 less than 30 days prior to applying for the position.

CONTINUING EDUCATION/TRAINING

None Specified

CLEARANCES

Criminal Justice Fingerprint/Background Clearance and Tuberculosis (TB) Clearance

PERSONNEL / MANAGEMENT**ITEM 18**
4341.1 Attachment A**MANAGEMENT SALARY SCHEDULE**
(Effective 08/11/22/14/13)**DISTRICT SUPERINTENDENT / ASSOCIATE SUPERINTENDENTS**

GROUP	RANGE	TITLE	BASE				WORK DAYS
4	1	Superintendent	220,000				223
4	2	Associate Superintendent-Educational Services	162,265				223
4	9	Associate Superintendent-Human Resources	162,265				223
5	7	Associate Superintendent-Business	162,265				12 MO

CERTIFICATED MANAGEMENT

GROUP	RANGE	TITLE	STEP 1	STEP 2	STEP 3	STEP 4	WORK DAYS
4	3	Principal, Sr. High School	122,012	127,963	134,205	140,768	220
4	4	Principal, Middle School	110,693	116,097	121,768	127,720	220
4	5	Asst. Principal, Sr. High School	103,714	108,785	114,113	119,708	210
4	6	Asst. Principal, Middle School	92,829	97,402	102,198	107,236	200
4	7	Director of CTE, EL and Community Programs	103,714	108,785	114,113	119,708	215
4	8	Executive Director of Educational Services	125,059	131,313	137,878	144,772	222
4	10	Director of PPS and Alternative Programs	114,297	119,877	125,670	131,878	220
4	13	Coordinator of Special Education	101,390	106,461	111,780	117,365	220
4	17	Director of Special Education	110,693	116,097	121,768	127,720	220

CLASSIFIED MANAGEMENT

GROUP	RANGE	TITLE	STEP 1	STEP 2	STEP 3	STEP 4	WORK YEAR
5	2	Director of Classified Personnel	102,209	107,137	112,313	117,750	12 MO
5	2	Director of Human Resources	102,209	107,137	112,313	117,750	12 MO
5	2	Director of Planning Services	102,209	107,137	112,313	117,750	12 MO
5	2	Director of Technology Project Management	102,209	107,137	112,313	117,750	12 MO
5	2	Director of Maintenance, Operations & Trans.	102,209	107,137	112,313	117,750	12 MO
5	2	Director of Information Technology	102,209	107,137	112,313	117,750	12 MO
5	3	Director of Student Information Services	79,168	83,125	87,281	91,644	12 MO
5	4	Director of Financial Services	88,035	92,435	97,057	101,908	12 MO
5	4	Director of Nutrition Services	88,035	92,435	97,057	101,908	12 MO
5	4	Director of Purchasing & Risk Management	88,035	92,435	97,057	101,908	12 MO
5	8	Chief Facilities Officer	122,012	127,963	134,205	140,768	12 MO

Credit for previous management experience will be given consideration toward initial placement on the management salary schedule. Twelve days of sick leave for each year shall be allowed each full-time manager during the period of time under active contract with the District.

All classified managers shall be governed by the Classified Merit System Rules and Regulations.

LONGEVITY BENEFITS

An increment of \$2,737 for a 12 month, 8 hours per day, full-time employee at the end of 10, 15, 20, 25 and 30 years in the district, shall be added to the employee's annual salary. The longevity increment of those employees employed less than 12 months or less than 8 hours per day will be prorated in accordance with the number of months and/or hours of regular employment.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: October 24, 2013

BOARD MEETING DATE: November 14, 2013

**PREPARED AND
SUBMITTED BY:** Rick Schmitt
Superintendent

SUBJECT: PROPOSED BOARD MEETING
SCHEDULE, 2014

.....

EXECUTIVE SUMMARY

Attached is a proposed Board Meeting Schedule for 2014, in accordance with Education Code sections 35140 and 7200(c)(4), which require that the Governing Board fix the time and place for its regular Governing Board meetings annually.

RECOMMENDATION:

This item is being submitted for first read and will be resubmitted for board action on December 12, 2013.

FUNDING SOURCE:

Not applicable




SAN DIEGO COUNTY OFFICE OF EDUCATION

6401 LINDA VISTA ROAD, SAN DIEGO, CALIFORNIA 92111-7399 (858) 292-3500

Superintendent of Schools
Randolph E. Ward, Ed.D.

October 24, 2013

To: Clerks of Governing Boards
Chief Administrative Officers

From: Randolph E. Ward, Ed.D. 
County Superintendent of Schools

Re: Organizational Meetings of Governing Boards

The Education Code requires that governing boards hold an annual organizational meeting for the purpose of electing officers and establishing dates of regular meetings. The following information and the attached forms are provided to assist you in fulfilling your district's legal requirements in connection with this meeting. Please note that the organizational meeting is deemed a regular meeting and that regular business of the Board may be conducted at this meeting.

Date of Annual Organizational Meeting

Education Code sections 35143 and 72000(c)(2) provide that:

- The governing board of each school and community college district shall hold an annual organizational meeting. In 2013, the meeting must be held on a date between **December 6 and December 20**, inclusive.
- The day and time of the annual organizational meeting shall be selected by the board at its regular meeting held immediately prior to December 6, unless otherwise provided by rule of the governing board.
- The board shall notify the County Superintendent of Schools of the day and time selected.
- If the board fails to select a day and time for the annual organizational meeting, the County Superintendent of Schools shall designate the day and time of the meeting and shall notify all members in writing.
- Within 15 days prior to the date of the annual organizational meeting, the clerk of the board shall notify all members in writing of the date and time selected for the meeting.

Prior to November 29, 2013, please complete and return to the San Diego County Office of Education the *Notice of December 2013 Organizational Meeting of the Governing Board* provided on page 4.

Board of Education

Mark C. Anderson Susan Hartley Sharon C. Jones Jerry R. Rindone John Witt

SERVICE AND LEADERSHIP

Election of Board Officers

- Education Code section 35022 specifies that every school district governing board consisting of five or more members shall elect at its organizational meeting a president from among its members. The governing board of a school district shall also elect one of its members as clerk of the district.
- Education Code section 72000(c)(2) provides that the governing board of a community college district shall organize by electing a president, from its members, and a secretary.

Board Meeting Dates

- Education Code sections 35140 and 72000(c)(4) require that the governing board shall fix the time and place for its regular governing board meetings.
- In 2014, the annual organizational meeting must be scheduled on a date between **December 5 and December 19**, inclusive.
- Government Code sections 6700 and 6702 establish the following holidays in California:
 1. Every Sunday
 2. January 1st
 3. The third Monday in January, known as Dr. Martin Luther King, Jr. Day
 4. February 12th, known as Lincoln Day
 5. The third Monday in February, Washington Day
 6. March 31st, known as Cesar Chavez Day
 7. The last Monday in May, Memorial Day
 8. July 4th, Independence Day
 9. The first Monday in September, Labor Day
 10. September 9th, known as Admission Day
 11. The second Monday in October, known as Columbus Day
 12. November 11th, known as Veterans Day
 13. December 25th
 14. Good Friday from 12 noon until 3:00 p.m.*
 15. Every day appointed by the President or Governor for a public fast, thanksgiving, or holiday
 16. Every Saturday from noon to midnight
- Government Code section 6701 provides that if January 1, February 12, March 31, July 4, September 9, November 11, or December 25 falls upon a Sunday, the Monday following is a holiday. If November 11 falls upon a Saturday, the preceding Friday is a holiday.

*Subsection declared unconstitutional in case of Mandel v. Hodges (1976).

Organizational Meetings of Governing Boards -3-

October 24, 2013

Statement of Facts, Roster of Public Agencies Filing

- Government Code section 53051 requires that the Secretary of State and the clerk of each county establish and maintain a Roster of Public Agencies. This roster is a public record.
- The governing body of each public agency shall file with the Secretary of State and with the San Diego County Clerk a *Statement of Facts, Roster of Public Agencies Filing*. This requirement includes school and community college districts, county offices of education, and JPA boards. It is recommended that charter schools consult their legal counsel to determine whether filing of this form is appropriate.
- Within ten days after any change in the facts required on this form, an amended statement must be submitted as required by law.
- The accurate and timely filing of an amended *Statement of Facts, Roster of Public Agencies Filing* whenever there are changes in the required information provides additional protections to districts in lawsuits filed under the California Tort Claims Act.

Please complete and submit the *Statement of Facts, Roster of Public Agencies Filing* according to the instructions on page 5. A copy of the form is provided as page 6 of this letter and is also available online.

This letter and its attachments are available on the [Legal Services page](#) of the San Diego County Office of Education website. If you have questions regarding any of the information provided above, contact Peg Marks, Legal Services Analyst, at (858) 292-3746 or via e-mail to pmarks@sdcoe.net.

REW:mm

Attachments

cc: Executive Assistants to Governing Boards

Organizational Meetings of Governing Boards -4-

October 24, 2013

**NOTICE OF DECEMBER 2013
ORGANIZATIONAL MEETING OF THE GOVERNING BOARD**

Complete and submit no later than November 29, 2013, to:

Peg Marks
Legal Services, Room 609
San Diego County Office of
Education Email: pmarks@sdcoe.net
Fax: (858) 541-0697

School District: _____

Date of Organizational Meeting: _____
(Date between December 6 and December 20 inclusive)

Time of Meeting: _____

Clerk/Secretary to the Governing Board

Date

STATEMENT OF FACTS, ROSTER OF PUBLIC AGENCIES FILING
Form NP/SF - 405 (Revised 05/09)

Following the organizational meeting, a *Statement of Facts, Roster of Public Agencies Filing* must be completed, signed, dated, and filed as follows:

- **Annually** with the San Diego County Clerk, even if there is no change in the governing board or district information.

Send to: San Diego County Clerk
Attention: Lucy Neves
P.O. Box 121750
San Diego, CA 92112-1750

- **Within ten days of any change** in the officers of the board or the names or addresses of governing board members or school districts. The Secretary of State requires that the specific nature of the update be stated, e.g., “change of officers,” “address change” (not “annual update” or “organizational meeting”).

Send to: Secretary of State
P.O. Box 942877
Sacramento, CA 94277-0001

and

San Diego County Clerk
Attention: Lucy Neves
P.O. Box 121750
San Diego, CA 92112-1750

- **Copies of all filings to:** Peg Marks
Legal Services, Room 609
San Diego County Office of
Education Email: pmarks@sdcoe.net
Fax: (858) 541-0697

A copy of the *Statement of Facts, Roster of Public Agencies Filing* is attached for your use. This [form](#) is also available for completing and printing on the Secretary of State’s website.



State of California Secretary of State

STATEMENT OF FACTS ROSTER OF PUBLIC AGENCIES FILING (Government Code section 53051)

(Office Use Only)

Instructions:

1. Complete and mail to: Secretary of State,
P.O. Box 942877, Sacramento, CA 94277-0001 (916) 653-3984
2. A street address must be given as the official mailing address or as the address of the presiding officer.
3. Complete addresses as required.
4. If you need additional space, attach information on an 8½" X 11" page, one sided and legible.

New Filing Update

Legal name of Public Agency: _____

Nature of Update: _____

County: _____

Official Mailing Address: _____

Name and Address of each member of the governing board:

Chairman, President or other Presiding Officer (Indicate Title): _____

Name: _____ Address: _____

Secretary or Clerk (Indicate Title): _____

Name: _____ Address: _____

Members:

Name: _____ Address: _____

Name: _____ Address: _____

Name: _____ Address: _____

Name: _____ Address: _____

Name: _____ Address: _____

RETURN ACKNOWLEDGMENT TO: (Type or Print)

NAME []

_____ Date

ADDRESS

_____ Signature

CITY/STATE/ZIP []

Typed Name and Title

ITEM 19

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

Superintendent
Rick Schmitt

Office of the Superintendent
Fax (760) 943-3501



Union High School District

710 Encinitas Boulevard, Encinitas, CA 92024
Telephone (760) 753-6491
www.sduhsd.net

San Dieguito Union High School District School Board Meeting Dates, 2014 (DRAFT; submitted for first read, 11-14-13)

All School Board Meetings are held in the San Dieguito Union High School District Office Board Room 101, located at 710 Encinitas Blvd., Encinitas, California, 92024.

Regular Board Meetings begin at 6:30PM and are usually scheduled on a Thursday, unless otherwise indicated.

MEETING DATES, 2014

January 16
February 6
February 20
March 6
March 20
April 3
May 1
May 15
June 5
June 19
July 17
August 21
September 4
September 18
October 2
October 16
November 13
December 11

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the office of the [Office of the Superintendent](#). Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: October 24, 2013

BOARD MEETING DATE: November 14, 2013

PREPARED AND SUBMITTED BY: Rick Schmitt,
Superintendent

SUBJECT: CSBA DELEGATE ASSEMBLY / 2014
NOMINATION PROCEDURES, DEADLINES

.....

EXECUTIVE SUMMARY

Each year, the California School Board Association Delegate Assembly provides Board members opportunity to nominate Board member candidates within their geographical region or subregion to serve on the Delegate Assembly. Elected delegates serve a two-year term. Nominations for 2014 are now being accepted. The deadline for nominations will be Tuesday, January 7, 2014. For details about the election process, [click here](#). (CSBA Delegate Assembly Website).

RECOMMENDATION:

This item is provided as information only, and will be resubmitted for Board action at the Organizational Board Meeting on December 12, 2013.

FUNDING SOURCE:

Not applicable



November 1, 2013

TIME SENSITIVE, REQUIRES BOARD ACTION
DEADLINE Tuesday, January 7, 2014
Please deliver to all members of the governing board.

MEMORANDUM

To: All Board Presidents, Superintendents and CSBA Member Boards of Education

From: Cindy Marks, President

Re: Call for Nominations for CSBA Delegate Assembly

CSBA's Delegate Assembly is a vital link in the association's governance structure. Working with local districts, county offices, the Board of Directors and Executive Committee, Delegates ensure that the association reflects the interests of school districts and county offices of education throughout the state. **Nomination and Candidate Biographical Sketch forms for CSBA's Delegate Assembly are now being accepted until Tuesday, January 7, 2014.** All forms and information related to the election process are available to download from the CSBA website at www.csba.org/AboutCSBA.aspx.

- Any CSBA member board is eligible to nominate board members within their geographical region or subregion and may nominate as many individuals as it chooses by submitting a nomination form for each nominee.
- All nominees must give their approval prior to being nominated to CSBA's Delegate Assembly.
- All nominees must submit a one-page, single-sided, candidate biographical sketch form and an optional one-page, one-sided résumé, (résumé cannot be substituted for the candidate biographical sketch form).
- All nomination materials must be postmarked or faxed no later than **Tuesday, January 7**. It is the nominee's responsibility to confirm that all nomination materials have been received by the CSBA Leadership Services department. Late submissions will not be accepted.
- Delegates serve two-year terms beginning April 1, 2014 through March 31, 2016.
- There are two required Delegate Assembly meetings each year, one in May in Sacramento and one preceding the CSBA Annual Education Conference and Trade show in November or December.

For further information about the Delegate Assembly, please contact CSBA's Leadership Services department at (800) 266-3382. You may download the following forms and find more information at www.csba.org/AboutCSBA.aspx. Thank you.

- ❖ Nomination Form
- ❖ Candidate's Biographical Sketch Form
- ❖ Important Dates
- ❖ List of all Delegates whose term expires in 2014
- ❖ Alphabetical List of Districts and County offices
- ❖ FAQ



IMPORTANT DELEGATE NOMINATION AND ELECTION DEADLINES

Important 2014 Dates to keep in mind:

- Tuesday, January 7: U.S.P.S. or fax deadline for *required* Nomination and Candidate Biographical Sketch Forms
- By Saturday, February 1: Ballots mailed to Member Boards
- February 1 – March 17: Boards vote for Delegates
- Monday, March 17: Deadline for the ballots to be returned to CSBA (U.S.P.S. ONLY)
- By Monday, March 31: Ballots to be tallied
- By Tuesday, April 1: Election results, except for run-offs, will be posted on CSBA's Web site
- Wednesday, April 30: Deadline for run-off ballots (U.S.P.S. ONLY)

Delegate Assembly Meeting Dates in 2014

- Saturday, May 17 – Sunday, May 18: Delegate Assembly meeting in Sacramento.
- Saturday, December 13 – Sunday, December 14: Delegate Assembly meeting in San Francisco.



ALL DELEGATES WHOSE TERM EXPIRES IN 2014

Below are the names of Delegates whose term expires in 2014 and are up for re-election or re-appointment. (♦) denotes appointed Delegates. *Nomination and Candidate Biographical sketch forms are due Tuesday, January 7, 2014.*

REGION 1 - Counties: Del Norte, Humboldt, Lake, Mendocino

Subregion 1-A (Del Norte, Humboldt)

Ronan Collver (Fortuna Union HSD)

Subregion 1-B (Lake, Mendocino)

Kathy James (Ukiah USD)

REGION 2 - Counties: Lassen, Modoc, Plumas, Shasta, Siskiyou, Trinity

Subregion 2-C (Lassen, Plumas)

Ken Theobald (Lassen Union HSD)

County

Brenda Duchi (Siskiyou COE)

REGION 3 - Counties: Marin, Napa, Solano, Sonoma

Subregion 3-A (Sonoma)

Ed Gilardi (Cotati-Rohnert Park USD)

Subregion 3-C (Solano)

Patricia Shamansky (Fairfield-Suisun USD)

Subregion 3-D (Marin)

Linda M. Jackson (San Rafael City Schools)

REGION 4 - Counties: Butte, Colusa, Glenn, Nevada, Placer, Sierra, Sutter, Tehama, Yuba

Subregion 4-A (Glenn, Tehama)

Barbara McIver (Red Bluff Joint Union HSD)

Subregion 4-C (Colusa, Sutter, Yuba)

Jim Flurry (Marysville Joint USD)

Subregion 4-D (Nevada, Placer, Sierra)

Lynn MacDonald (Placer Union HSD)

County

Lynn Oliver (Placer COE)

REGION 5 - Counties: San Francisco, San Mateo

Subregion 5-A (San Francisco)

Matt Haney (San Francisco County & USD)♦

Subregion 5-B (San Mateo)

Marc Friedman (San Mateo Union HSD)

Alisa MacAvoy (Redwood City ESD)

Chris Thomsen (Sequoia Union HSD)

REGION 6 - Counties: Alpine, Amador, El Dorado, Mono, Sacramento, Yolo

Subregion 6-A (Yolo)

Susan Lovenburg (Davis Joint USD)

Subregion 6-B (Sacramento)

Linda Fowler (Twin Rivers USD)

Lucinda Luttgren (San Juan USD)♦

Bobbie Singh-Allen (Elk Grove USD)♦

Teresa Stanley (Folsom-Cordova USD)

Darrel H. Woo (Sacramento City USD)♦

VACANT (Two-Year Term)

Subregion 6-C (Alpine, Amador, El Dorado, Mono)

Misty DiVittorio (Placer Union ESD)

County

Bill Owens (Yolo COE)

REGION 7 - Counties: Alameda, Contra Costa

Subregion 7-A (Contra Costa)

Kathi McLaughlin (Martinez USD)

Jerrold Parsons (John Swett USD)

Raymond Valverde (Liberty Union HSD)

Subregion 7-B (Alameda)

Valerie Arkin (Pleasanton USD)

Janice Friesen (Castro Valley USD)

Jamie Hintzke (Pleasanton USD)

David Kakishiba (Oakland USD)♦

Anne White (Livermore Valley Joint USD)

REGION 8 - Counties: Calaveras, Mariposa, Merced, San Joaquin, Stanislaus, Tuolumne

Subregion 8-A (San Joaquin)

Gloria J. Allen (Stockton USD)♦

Diana Machado (Linden USD)

Van-Ha To-Cowell (Lincoln USD)

Ralph M. Womack (Lodi USD)

Subregion 8-C (Stanislaus)

Faye Lane (Ceres USD)

Subregion 8-D (Merced)

Ida M. Johnson (Merced Union HSD)

County

Juliana Feriani (Tuolumne COE)



ALL DELEGATES WHOSE TERM EXPIRES IN 2014

REGION 9 - Counties: Monterey, San Benito, San Luis Obispo, Santa Cruz

Subregion 9-A (San Benito, Santa Cruz)

Cynthia Hawthorne (Santa Cruz City Schools)

Kathleen Ritchie (San Lorenzo Valley USD)

Subregion 9-B (Monterey)

Bettye L. Lusk (Monterey Peninsula USD)

Subregion 9-C (San Luis Obispo)

Mark Buchman (San Luis Coastal USD)

REGION 10 - Counties: Fresno, Kings, Madera

Subregion 10-B (Fresno)

Gilbert F. Coelho (Firebaugh-Las Deltas USD)

Carol Mills (Fresno USD)♦

Betsy J. Sandoval (Clovis USD)

Norman Saude (Sierra USD)

Subregion 10-C (Kings)

Karen Frey (Corcoran Joint USD)

County

Barbara Thomas (Fresno COE)

REGION 11 - Counties: Santa Barbara, Ventura & Las Virgenes USD

Subregion 11-A (Santa Barbara)

Jack C. Garvin (Santa Maria Joint Union HSD)

Subregion 11-B (Ventura County and Las Virgenes USD)

Darlene A. Bruno (Hueneme ESD)

Rob Collins (Simi Valley USD)

Ana Del Rio-Barba (Oxnard ESD)

Sepideh Yeoh (Oak Park USD)

REGION 12 - Counties: Kern, Tulare

Subregion 12-A (Tulare)

Donna S. Martin (Visalia USD)

Richard Morris (Porterville USD)

Subregion 12-B (Kern)

William H. Farris (Sierra Sands USD)

Scott Starkey (Southern Kern USD)

County

Donald P. Cowan (Kern COE)

REGION 15 - Counties: Orange County and Lowell Jt. USD

Dana Black (Newport-Mesa USD)

Tammie Bullard (Tustin USD)

Meg Cutuli (Los Alamitos USD)

Judy Franco (Newport-Mesa USD)

Cecilia Iglesias (Santa Ana USD)♦

Kathryn A. Moffat (Orange USD)

Lan Q. Nguyen (Garden Grove USD)♦

Anna L. Piercy (Anaheim Union HSD)♦

Don Sedgwick (Saddleback Valley USD)

Michael Simons (Huntington Beach Union HSD)

Sharon Wallin (Irvine USD)

REGION 16 - Counties: Inyo, San Bernardino

Subregion 16-B (San Bernardino)

Ayanna Blackmon-Balogun (Fontana USD)♦

Barbara J. Dew (Victor Valley Union HSD)

Cathline Fort (Etiwanda ESD)

Pat Kohlmeier (Redlands USD)

Karen S. Morgan (Victor ESD)

Caryn Payzant (Alta Loma ESD)

Lynda Savage (San Bernardino City USD)♦

Jane D. Smith (Yucaipa-Calimesa Joint USD)

Donna West (Redlands USD)

County

Mark A. Sumpter (San Bernardino COE)

REGION 17 - County: San Diego

Elvia Aguilar (South Bay Union SD)

Barbara Avalos (National SD)

Marissa A. Bejarano (Chula Vista ESD)

Scott Barnett (San Diego USD)♦

Katie Dexter (Lemon Grove SD)

Barbara Groth (San Dieguito Union HSD)

Adrienne Hakes (Oceanside USD)

Elizabeth Jaka (Vista USD)

Bertha Lopez (Sweetwater Union HSD)♦

Jay Petrek (San Marcos USD)

Richard Smith (Bonsall Union ESD)



ALL DELEGATES WHOSE TERM EXPIRES IN 2014

REGION 18 - Counties: Imperial, Riverside

Subregion 18-A (Riverside)

Jerry Bowman (Menifee Union ESD)
 Stanley Crippen (Lake Elsinore USD)
 Tom Elliott (Perris ESD)
 Tom Hunt (Riverside USD)◆
 Ben Johnson, II (Alvord USD)
 Marla Kirkland (Val Verde USD)
 William Sanborn (Hemet USD)
 Wraymond Sawyerr (Val Verde USD)
 Cathy L. Sciortino (Corona-Norco USD)◆

Subregion 18-B (Imperial)

Frances A. Terrazas (El Centro ESD)

County

Susan Manger (Imperial COE)

REGION 20 - County: Santa Clara

Robert Benevento (Morgan Hill USD)
 Frank Biehl (East Side Union HSD)
 Cynthia Chang (Los Gatos-Saratoga Jt. Union HSD)
 Judy Hannemann (Mountain View-Los Altos Un. HSD)
 Pamela Parker (Campbell Union HSD)

REGION 21 - County: Los Angeles

Rudell Freer (Los Angeles COE)

REGION 22 – Los Angeles County: North Los Angeles

Gwendolyn Farrell (Westside Union ESD)
 Victor Torres (Castaic Union SD)
 Donita J. Winn (Antelope Valley Union HSD)

County

Julia Hover-Smoot (Santa Clara COE)

REGION 23 – Los Angeles County: San Gabriel Valley and East Los Angeles

Subregion 23-A

Kenneth Bell (Duarte USD)
 Bob Bruesch (Garvey ESD)
 Elizabeth Pomeroy (Pasadena USD)

Subregion 23-B

Gilbert G. Garcia (Rowland USD)
 Gerri Guzman (Montebello USD)◆

Subregion 23-C

Xilonin Cruz-Gonzalez (Azusa USD)
 Rosemary Garcia (Azusa USD)
 Joseph Probst (Charter Oak USD)

REGION 24 – Los Angeles County: Southwest Crescent

Darryl R. Adams (Norwalk-La Mirada USD)
 Leighton Anderson (Whittier Union HSD)
 Eugene M. Krank (Hawthorne SD)
 Sylvia V. Macias (South Whittier ESD)
 John McGinnis (Long Beach USD)◆
 Ann M. Phillips (Lawndale ESD)
 Carol Raines-Brown (Inglewood USD)
 Emma Sharif (Compton USD)
 VACANT (Two-Year Term)



Frequently Asked Questions regarding Delegate Assembly Nominations and Elections

Who is eligible to serve on Delegate Assembly? To be eligible to serve on CSBA's Delegate Assembly, a board member must:

- Be a trustee of a district or county office of education that is a current member of CSBA; and
- Be a trustee of a district or county office of education within the geographic region or subregion which the Delegate will represent.

What is the term of office to serve on Delegate Assembly? The term of office for each Delegate is two years from April 1, 2014 through March 31, 2016. Within each region, approximately half of the Delegates are elected in even-numbered years and half in odd-numbered years.

How is a board member nominated to serve on the Delegate Assembly? A board member must be formally nominated by a board in the region or subregion and may be nominated by his or her own district or county office. The nomination is an action that is taken in a public board meeting and requires a majority vote. A board may nominate as many individuals as it wishes. It is the responsibility of the nominating board to obtain permission from the nominee prior to submitting his or her name.

What does a nomination consist of? A nomination consists of a completed signed nomination form and a one-page candidate biographical sketch form. In addition, an optional, one-page, single-sided, résumé may also be submitted, (résumé cannot be substituted for the candidate biographical sketch form). The biographical sketch will be copied exactly as submitted and included with the ballots.

When are the nomination and biographical sketch forms due? It is critical that nominations and candidate biographical sketch forms be delivered to the CSBA office, by fax or mail U.S.P.S. on or before **Tuesday, January 7, 2014.**

How are nominees elected to serve on Delegate Assembly? Ballots are mailed by February 1 to each district or county board within the region or subregion which has a vacancy. Ballots must be delivered to CSBA U.S.P.S. by Monday, March, 17 in order to be accepted. Ballots may not be faxed.

Voting for Delegates is an action of the entire board rather than individual board members; therefore, it is done at a public meeting and requires a majority vote. Each board may vote for as many persons as there are positions to be filled within the region or subregion. All districts and candidates are notified of the results no later than March 31. If there is a tie vote, a run-off election will be held.

What are the required Delegate Assembly meeting dates? There are two Delegate Assembly meetings each year, one in May in Sacramento and one preceding the CSBA Annual Education Conference and Trade Show in November/December.

Does CSBA cover expenses for Delegates to attend the Delegate Assembly meetings? No, CSBA is not able to cover expenses.

For additional information, please contact the Leadership Services department at (800) 266-3382.



2014 Delegate Assembly Nomination Form

DUE: Tuesday, January 7, 2014 (U.S.P.S.)

Mail to: CSBA | Attn: Leadership Services | 3251 Beacon Blvd., West Sacramento, CA 95691 | or fax 916.371.3407

CSBA Region/subregion # ____/____

The Board of Education of the _____
(Nominating School District or COE)

wishes to nominate: _____
(Nominee)

The nominee is a member of the _____,
(Nominee's School District or COE)

which is a member of the California School Boards Association.

- The nominee has consented to this nomination.
- Attached is the nominee's required one-page, single-sided candidate biographical sketch form and optional one-page, single-sided résumé.
- The nominee's required one-page, single-sided candidate biographical sketch form and optional one-page, single-sided résumé will be sent by the deadline date.

Board Clerk or Board Secretary (signed)

Date

Board Clerk or Board Secretary (printed)

PLEASE NOTE: The nomination and candidate biographical sketch forms must be returned and faxed to (916) 371-3407 or mailed to CSBA, Attn: Leadership Services, 3251 Beacon Blvd., West Sacramento, CA 95691 and U.S.P.S. no later than **Tuesday, January 7, 2014. Forms postmarked or faxed after Tuesday, January 7 cannot be accepted.** Please contact CSBA Leadership Services at (800) 266-3382 should you have any questions. Thank you.

2014 Delegate Assembly Candidate Biographical Sketch Form



DUE: Tuesday, January 7, 2014 (U.S.P.S.)

Mail to: CSBA | Attn: Leadership Services | 3251 Beacon Blvd., West Sacramento, CA 95691 | or fax 916.371.3407

Please complete, sign and date this **required one page** candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state “see résumé” and please do not re-type this form. Any additional page(s) exceeding this **one page** candidate form will **not** be accepted. It is the candidate’s responsibility to confirm that all nomination materials have been received by the CSBA Leadership Services department. Late submissions will not be accepted.

Name: _____	CSBA Region: _____
District or COE: _____	Years on board: _____
Contact Number: _____	E-mail: _____
Are you a continuing Delegate? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, how long have you served as a Delegate?	

CSBA’s Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA’s Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: _____

Date: _____